

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
February 16, 2021

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
Tony Harbolt
Don Kennedy
Art Kulibert

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s):

Councilmember Burton

Councilmember Kulibert moved to excuse Councilmember Burton. Councilmember Rosenbeck seconded.
Motion carried (5-0).

2. Approval of Minutes

1. February 02, 2021 Council Meeting

Councilmember Kennedy moved to approve. Councilmember Starr seconded.
Motion carried (5-0).

3. Interested Citizens: Audience Requests and Comments:

- City Administrator Ross stated that all received public comments were both emailed and delivered to each councilmember.

4. Scheduled Items

A. Mayors Report:

1. **Proclamations, Presentations and Recognitions:** None
2. **Appointments:** None
3. **Meetings and Other information:**
 - Mayor Maike and City Administrator Ross updated Council on information received from their weekly SRHD COVID-19 Meeting, including Spokane County has moved to Phase 2 of Governor Inslee's Safe Start Plan.

4. Staff Report

a.) Deliberation of Request to Purchase City Property

- City Administrator Ross explained that the City had not received the real estate appraisal for the Funeral Home Property, but the Council could still discuss the request to sell. The only motion that could not be approved during this Council meeting would be a motion to sell as the real estate appraisal was necessary to verify the purchase amount offered was at least the fair market value of the property;

Councilmember Harbolt motioned to decline the sale of the property. After discussion, Councilmember Kennedy seconded.

Motion carried (5-0).

Councilmember Kennedy motioned to take the property out of surplus. Councilmember Harbolt seconded.

Motion carried (5-0)

City Attorney Kendel Froese will prepare a resolution for the next Council meeting repealing the original surplus declaration.

- City Administrator Ross informed the Council that upon completion of the City of Spokane water intertie, the City will be able to add approximately 214 single family connections to its water system;
- Administrator Ross also stated that the Strathview Water Contract expires at the end of 2021 and will need to be renewed.
- Council had questions about impact fees and if they needed to be reviewed or left as they are set.

B. Finance Committee Report:

- Administrator Ross stated that a copy of the Treasurer's Report was included in their Council packets for review;

C. Planning Commission Report:

- The next Planning Commission Meeting is on February 25, 2021. They are working on updating the City's Shoreline Master Plan;
- City Administrator Ross reiterated the cost the City of Medical Lake budgets for planning services as being sufficiently set at \$30,000.00, since last year they paid approximately \$16,000 to the City's contracted planning consultant, and much of that was grant funded.

D. Parks and Recreation Committee Report:

- Parks and Recreation Coordinator Ivanna Lomas will be contacting the City of Airway Heights and Cheney to see what effect moving to Phase 2 of the Safe Start Plan will have on recreational services;
- The tree stumps that were left in Waterfront Park after the downed trees from the previous windstorms will be removed in the upcoming weeks;
- The new picnic shelter for Waterfront Park has been ordered and should be delivered sometime in March.

E. Public Works/Recycling Committee Report:

- Administrator Ross was glad that so far, the City of Medical Lake water and sewer pipes have survived the extreme cold temperatures.
- The application period for the vacant maintenance position closes 02/19/2021.
- Administrator Ross updated City Council on the Lockett internet contract and stated that the company reported that they should have infrastructure installed in early March and serving customers by the end of March.

F. Public Safety Committee Report:

- Administrator Ross spoke with the Undersheriff Kittilstved about emphasis patrolling where complaints of speeding have occurred. Ross stated that after reviewing the daily police reports, it is evident that more people are being stopped.

G. Members Report:

- Councilmember Rosenbeck has an H.C.D.A.C. Meeting on 2/18/2021;
- Several Councilmembers were thankful for the public comments received from the community;
- Councilmember Kennedy attended an STA Performance Monitoring External Relations Committee Meeting. He will also attend an STA Board Meeting on 02/18/2021.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **36474** through **36481**; **36492** through **36496** and **36508**

Claims: Warrants **36610** through **36660** in the amount of **\$131,540.24**

Councilmember Burton moved to approve the consent agenda. Councilmember Starr seconded.

Motion carried (5-0).

I. Old Business: None

J. Executive Session: City Council convened an executive session to discuss potential council applicants

- Executive Session started at 7:22 p.m.
- Executive Session Ended and the City Council Meeting reconvened at 7:32 p.m.
- Councilmember Kennedy nominated Chad Pritchard to fill the vacant Council Position 7. Heather Starr seconded. Nomination carried 5-0.

K. Adjournment:

Councilmember Starr moved to adjourn. Councilmember Kulibert seconded.

Motion carried (5-0). Meeting adjourned at 7:37 p.m.

Mayor

Finance Director