

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
January 5, 2021

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
Tony Harbolt
Don Kennedy
Art Kulibert
A.J. Burton

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda:

- City Public Defender Contract.

Councilmember Rosenbeck moved to approve adding to agenda. Councilmember Harbolt seconded.

Motion carried (6-0).

B. Excused Absence(s): None

2. Approval of Minutes

1. December 15, 2020 Council Meeting

Councilmember Rosenbeck moved to approve. Councilmember Kennedy seconded.

Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- 1. Proclamations, Presentations and Recognitions:** None

2. Appointments: None

3. Meetings and Other information:

- Mayor Maike gave an update on the Covid-19 meetings she and City Administrator Ross have been attending;
- Mayor Maike stated that she and City Administrator Ross were trying to get city employees vaccinated as soon as allowed;
- Mayor Maike informed the Council that the City's non-voting representative to the Spokane Transit Authority (STA) Board is currently unfilled. Councilmember Kennedy stated interest in the position. Mayor Maike appointed Councilmember Kennedy as the City's non-voting representative to the STA Board.

4. Staff Report

- City Administrator Ross reported that he is making inquiries into getting city employees vaccinated as soon as possible.
- City Administrator Ross informed Council that he would not be signing off on any Special Event Permits prior to June 1 unless the State reopening plan states otherwise.

1. Public Defender Agreement with Karen Lindholdt (Added as an Addition to the Agenda)

Councilmember Kulibert moved to approve. Councilmember Kennedy seconded.
Motion carried (6-0).

a.) Discussion of Sale of Surplus Property

- City Administrator Ross discussed the options of the sale of the property located at the southwest corner of Brooks Rd./Hwy. 902 and Lefevre St. He stated that a real estate person representing Dollar General made an offer of \$200,000 contingent on half of the property currently zoned R-1 being rezoned to C-1;
- Council made a request that City Administrator Ross have the site appraised prior to making a decision on whether to sell or not.

Councilmember Kennedy moved to table the discussion. Councilmember Rosenbeck seconded.
Motion carried (6-0).

- City Administrator Ross thanked the Maintenance Department for all their hard work removing snow after the latest storm.

B. Finance Committee Report:

1. Ordinance 1088; Repealing Deposit Fund; first Reading

Note: Repeal of Deposit Fund is per State Auditor's Office request.

Councilmember Rosenbeck moved to approve. Councilmember Burton seconded.
Motion carried (6-0).

- The exit conference for the 2018/2019 audit is anticipated to be held towards the end of January.

C. Planning Commission Report:

- The next meeting will be January 28, 2021.

D. Parks and Recreation Committee Report: None

E. Public Works/Recycling Committee Report:

- City Administrator Ross gave an update on a recent water service line repair that occurred in the South Lake Terrace area.
- City Administrator Ross informed the Council that Eastern State Hospital is constructing a new \$38 million boiler building that is keeping Building Inspector Dave Weisbeck busy.

F. Public Safety Committee Report:

- Spokane County Fire District 3 Fire Chief Cody Rohrbach updated the Council on first responder vaccinations.

G. Members Report: None

H. Consent Agenda

1. Approval of Claims

Payroll Claims: Warrants **12272** through **12278** and Payroll Payable Warrants **36482** through **36491** in the amount of **\$130,923.30**.

Councilmember Harbolt moved to approve the consent agenda. Councilmember Rosenbeck seconded.
Motion carried (6-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Harbolt seconded.
Motion carried (6-0). Meeting adjourned at 7:13 p.m.

Mayor

Finance Director