

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
January 19, 2021

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Heather Starr  
Tony Harbolt  
Don Kennedy  
Art Kulibert  
A.J. Burton

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. January 05, 2021 Council Meeting

Councilmember Kennedy moved to approve. Councilmember Starr seconded.  
Motion carried (6-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:**

a.) Mayor Pro Tem

Councilmember Harbolt moved to approve Councilmember Rosenbeck as Mayor Pro Tem for 2021. Councilmember Kennedy seconded.  
Motion carried (6-0).

### **3. Meetings and Other information:**

- Mayor Maike attended her 3rd Spokane Regional Transportation Council meeting. They are looking into an interlocal agreement that includes local Tribes as part of the council. They will meet again in February to further discuss;
- SRHD Covid-19 meetings are still going on every Tuesday. Mayor Maike and City Administrator Ross have been attending virtually. The Governor of Washington State has changed the age group to 65 and over instead of 70 and older to be eligible to get early vaccinations. First responders are still eligible as well;
- According to data Spokane is still not meeting all criteria to advance to next phase.

### **4. Staff Report**

- City Administrator Ross reported that there were 14 trees in Waterfront Park that came down during the windstorm and two trees at the Library. The library also lost some roofing shingles. Aardvark Tree Service will be out to remove trees that have fallen on City property;
- There was loss of electrical power throughout Medical Lake. City Maintenance had to hook up generators at the lift stations. City Hall was also out of power half of the day;
- The old funeral home property is available for the community to dispose of their tree debris. The area will be open until the end of January;
- Mayor Maike has been appreciative of the Medical Lake Maintenance staff and the Wastewater Treatment Facility staff for all the help with the aftermath of the windstorm.

#### a.) Discussion of Sale of Surplus Property

- City Administrator Ross has hired an appraiser for the property. The cost will be approximately \$1,800.00. The appraisal report will be available approximately February 15, 2021;
- There is discussion amongst Council about traffic congestion, business impacts and other events that the property is used for;

- The open council position closes on January 21st. City Administrator Ross should have submitted applications to Council by January 25th.

**B. Finance Committee Report:**

- Finance Director Karen Langford has been working on year end items, such as, W-2's, 1099's, etc. She has been very busy;
- City Administrator Ross stated that the General Fund beginning cash balance is healthy heading into 2021.

**C. Planning Commission Report:**

- City Administrator Ross will have SCJ Alliance's general planning services contract for review at the next council meeting.

**D. Parks and Recreation Committee Report:**

- The construction of the picnic shelter at Waterfront Park should be starting subject to the contractor General Industries' schedule.
- Several trees fell during the windstorm and a large root ball pulled up part of the walking trail adjacent to Waterfront Park. City Maintenance will be working on the area to repair it.

**E. Public Works/Recycling Committee Report:**

- The lift stations are working non-stop to pump water and keep flooding under control in certain areas of Medical Lake.

**F. Public Safety Committee Report: None**

**G. Members Report:**

- There was discussion about the windstorm and how residents were affected. There were many thanks to the all staff and the Community.

**H. Consent Agenda**

1. Approval of Claims

**Claims:** Warrants **36497** through **36507** in the amount of **\$159,771.25**.

Councilmember Kennedy moved to approve the consent agenda. Councilmember Burton seconded.

Motion carried (6-0).

**I. Old Business:**

1. Ordinance 1088: Repealing Deposit fund; Second Reading

Councilmember Rosenbeck moved to approve. Councilmember Burton seconded.  
Motion carried (6-0).

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Burton moved to adjourn. Councilmember Rosenbeck seconded.  
Motion carried (6-0). Meeting adjourned at 7:12 p.m.

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Mayor

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Finance Director