

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
December 15, 2020

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
Tony Harbolt
Don Kennedy
Art Kulibert

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Councilmember Burton

Councilmember Harbolt moved to approve. Councilmember Rosenbeck seconded.
Motion carried (5-0).

2. Approval of Minutes

1. December 1, 2020 Council Meeting

Councilmember Kennedy moved to approve. Councilmember Kulibert seconded.
Motion carried (5-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- Mayor Maike and City Administrator Ross participated in the weekly Spokane Regional Health District Covid-19 briefing;

- City Administrator Ross and Mayor Maike will attend a West Plains Chamber of Commerce State of the City's meeting on 12/16/2020.

1. Proclamations, Presentations and Recognitions: None

2. Appointments: None

3. Meetings and Other information: None

4. Staff Report

a.) Interlocal Agreement for Emergency Management Services

- City Administrator Ross gave a brief summary of the services provided by Emergency Management and how Spokane County annually bills for those services.

Councilmember Harbolt moved to approve. Councilmember Kulibert seconded.
Motion carried (5-0).

b.) Lokkett Water Tank Lease Agreement

- City Administrator Ross explained that Lokkett is an internet company whose basic services are free. The school district had contacted Lokkett as they were interested in providing affordable internet service for remote learning, and the City suggested the water tower as a site for Lokkett's equipment. While Lokkett's basic service is free, there is an initial installation charge. In lieu of the City charging a lease fee for Lokkett to locate equipment on the water tank, Lokkett will waive the installation fee for 30 low-income families as determined by the school district. Ross also stated that the initial term of the agreement is for 18 months.

Councilmember Kulibert moved to approve. Councilmember Rosenbeck seconded.
Motion carried (5-0).

c.) Extension of Agreement Between the City of Medical Lake and E&H Engineering

- The contract with E&H Engineering is set to expire at the end of the year. Staff has requested that the City continue its relationship with E&H Engineering to ensure continuity in ongoing and new projects that will occur in 2021.

Councilmember Kulibert moved to approve. Councilmember Starr seconded.
Motion carried (5-0).

d.) Contract with General Industries, Inc. for Construction of Waterfront Park Picnic Shelter

- City Administrator Ross clarified that the electrical work was not included in General Industries contract.

Councilmember Rosenbeck moved to approve. Councilmember Kennedy seconded.
Motion carried (5-0).

B. Finance Committee Report:

- City Administrator Ross explained that the Medical Lake Umpqua Bank was recently purchased by Spokane Teacher's Credit Union (STCU). There are credit union laws that will prohibit the City from maintaining a high enough balance in their account to conduct business as needed. Therefore, the City will be moving their accounts to First Interstate Bank as soon as the paperwork is completed.

C. Planning Commission Report:

- The next meeting will be in January.

D. Parks and Recreation Committee Report:

- Mayor Maike commented on how festive decorations at Coney Island Park and along City streets looked. The snowflakes along the Central Business District looked nice.
- There was a special event application turned into the City of Medical Lake for Lakeland Village. They would like to have a Fireworks Display for their clients.

E. Public Works/Recycling Committee Report:

- City Administrator Ross thanked city staff for their hard work during snow removal.
- The City has distributed all of the \$225,225 it was allocated through the Washington State Coronavirus Relief Funds (CRF) with the last of the funds going to the Medical Lake Outreach and the Medical Lake Food Bank.

F. Public Safety Committee Report:

- Spokane County District 3 Fire Chief Cody Rohrbach reported that Station 311 (located in City Hall) is fully staffed. Chief Rohrbach stated that the quick response afforded by the new location was a key factor in a serious medical call they recently ran.
- Call volume is up from last year;
- The Fire District will have Santa out this year;

- Fire District 3 first responders will be receiving the Moderna vaccination soon.

G. Members Report: None

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **36416** through **36473** in the amount of **\$269,648.62**.

Councilmember Rosenbeck moved to approve the consent agenda. Councilmember Kennedy seconded.
Motion carried (5-0).

I. Old Business:

1. Ordinance 1086: Amending 2020 Final Budget; Second Reading

Councilmember Kennedy moved to approve. Councilmember Harbolt seconded.
Motion carried (5-0).

2. Ordinance 1087: Setting Salaries for 2021; Second Reading

Councilmember Rosenbeck moved to approve. Councilmember Kennedy seconded.
Motion carried (5-0).

J. Executive Session:

- City Attorney Kendel Froese stated the purpose of the executive session was to consider the minimum price at which real estate will be offered for sale and that no formal action would be taken during the session. The executive session was extended and adjourned at 7:40 p.m.

K. Adjournment:

Councilmember Kennedy moved to adjourn. Councilmember Starr seconded.
Motion carried (5-0). Meeting adjourned at 7:42 p.m.

Mayor

Finance Director