

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
November 03, 2020

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Heather Starr  
A.J. Burton  
Don Kennedy  
Art Kulibert  
Tony Harbolt  
Jessica Roberts

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Kendel Froese, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. October 20, 2020 Council Meeting

Councilmember Rosenbeck moved to approve. Councilmember Harbolt seconded.  
Motion carried (7-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:**

- 1. Proclamations, Presentations and Recognitions:** None
- 2. Appointments:** None
- 3. Meetings and Other information:**

#### **4. Staff Report**

- The City is awaiting approval from the Dept. of Commerce to spend \$131,000.00 in CARES money for the small business relief grants and other expenditures;
- The yard waste trailer will remain open until November 16, weather permitting;

#### **B. Finance Committee Report:**

- The public hearing meeting for the City's 2021 Preliminary Budget was called to order at 6:26 pm.
- City Administrator Doug Ross gave a staff report on the proposed budget;
- There was Council discussion;
- The public hearing was closed at 6:49 p.m.
- Administrator Ross informed the Council that a proposal to amend the 2020 Budget would be presented at the next meeting.

#### **C. Planning Commission Report:** None

#### **D. Parks and Recreation Committee Report:**

- City Administrator Ross gave an update on the Interpretive Trail Sign Project.

#### **E. Public Works/Recycling Committee Report:**

- City Administrator Ross gave an update on the Waterfront Park picnic shelter replacement.
- There was discussion on the filling of a vacant maintenance employee position.

#### **F. Public Safety Committee Report:**

- City Administrator Doug Ross introduced the new Spokane County Undersheriff Mike Kittilstved. Undersheriff Kittilstved introduced himself and gave an update on an emphasis patrol that the deputies have been conducting for speeding violations.

#### **G. Members Report:**

- Councilmember Roberts stated that due to moving outside of the Medical Lake city limits, she anticipated resigning by the end of the year.

## H. Consent Agenda

### 1. Approval of Claims

**Claims:** Warrants **36273** through **36303** in the amount of **\$44,047.15**.

**Payroll Claims:** Payroll Warrants **12256** through **12264** and Accounts Payable Warrants **36304** through **36313** in the amount of **\$133,246.86**.

Councilmember Rosenbeck moved to approve the consent agenda. Councilmember Roberts seconded.

Motion carried (7-0).

## I. Old Business:

### 1. Ordinance 1081: Repeal of Medical Lake Municipal Code Section 2.24.035 Fire Equipment Reserve Fund; Second Reading

Councilmember Harbolt moved to approve. Councilmember Roberts seconded. Motion carried (7-0).

### 2. Ordinance 1082: Repeal of Medical Lake Municipal Code Section 2.24.500 Treasurer's Suspense Fund; Second Reading

Councilmember Rosenbeck moved to approve. Councilmember Burton seconded. Motion carried (7-0).

### 3. Ordinance 1083: Setting the Property Tax for 2021; Second Reading

Councilmember Harbolt moved to approve. Councilmember Roberts seconded. Motion carried (5-2).

### 4. Ordinance 1084: Setting the EMS Levy for 2021; Second Reading

Councilmember Burton moved to approve. Councilmember Rosenbeck seconded. Motion carried (7-0).

## J. Executive Session: None

## K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded. Motion carried (7-0). Meeting adjourned at 7:09 p.m.

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Mayor

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Finance Director