

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
October 6, 2020

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
A.J. Burton
Don Kennedy
Art Kulibert
Tony Harbolt
Jessica Roberts

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. September 15, 2020 Council Meeting

Councilmember Rosenbeck moved to approve. Councilmember Kennedy seconded.
Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- 1. Proclamations, Presentations and Recognitions:** None
- 2. Appointments:** None
- 3. Meetings and Other information:**

- The census is officially over and approximately 99% of Medical Lake was counted;
- Mayor Maiké acknowledged City Staff and thanked everyone for their hard work;

4. Staff Report:

a.) Resolution 526; Salary Cost Allocation Policy

Councilmember Kennedy moved to approve. Councilmember Rosenbeck seconded. Motion carried (7-0).

- City Administrator Doug Ross gave an update on the City's Small Business Relief Grant applications;
- Administrator Ross also explained the process for dispersing funds to the applicants;
- Future revenue projections were discussed, along with future levy caps;

B. Finance Committee Report:

- Revenues are down from last year but manageable.

C. Planning Commission Report:

- The next meeting is set for the end of October.

D. Parks and Recreation Committee Report:

- Administrator Ross gave an update on the damaged picnic shelter replacement and the possibility of replacing scoreboards at the Waterfront Park softball fields. Ross also discussed naming the ballfields after longtime resident and former councilmember Howard Jorgenson.

E. Public Works/Recycling Committee Report:

- The Maintenance Dept. is readying equipment for the upcoming snowplow season.

F. Public Safety Committee Report: None

G. Members Report:

- A motorized boat was reported on Medical Lake;

- Councilmember Rosenbeck attended a special H.C.D.A.C. meeting to allocate funding from CARES Act;
- Council asked about code enforcement and the City’s Facebook page.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **36170** through **36173** and **36184** through **36226** in the amount of **\$184,519.69**

Payroll Claims: Payroll Warrants **12246** through **12255** and Payroll AP Warrants **36174** through **36183** in the amount of **\$134,242.45**

Councilmember Kulibert moved to approve the consent agenda. Councilmember Rosenbeck seconded.
Motion carried (7-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Roberts moved to adjourn. Councilmember Burton seconded.
Motion carried (7-0). Meeting adjourned at 7:10 p.m.

Mayor

Finance Director