

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
October 20, 2020

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
A.J. Burton
Don Kennedy
Art Kulibert
Tony Harbolt
Jessica Roberts

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. October 06, 2020 Council Meeting

Councilmember Kennedy moved to approve. Councilmember Roberts seconded.
Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- 1. Proclamations, Presentations and Recognitions:** None
- 2. Appointments:** None
- 3. Meetings and Other information:**

- The City of Airway Heights Mayor resigned due to work conflict;
- The website and Facebook page will be updated now that the Census has ended;
- The compost trailer will close November 16, 2020 unless there is substantial snowfall before then;
- The City is ready for snow removal season.

4. Staff Report:

a.) Resolution 527: City Electronic Fund Transfer (EFT) Policy

Councilmember Roberts moved to approve. Councilmember Kulibert seconded.
Motion carried (7-0).

b.) Ordinance 1081: Repeal of Medical Lake Municipal Code Section 2.24.035 Fire Equipment Reserve Fund; First Reading

Councilmember Roberts moved to approve. Councilmember Burton seconded.
Motion carried (7-0).

c.) Ordinance 1082: Repeal of Medical Lake Municipal Code Section 2.24.500 Treasurer's Suspense Fund; First Reading

Councilmember Roberts moved to approve. Councilmember Burton seconded.
Motion carried (7-0).

- City Administrator Doug Ross stated Medical Lake received 19 applications for Grant money and 16 are eligible.

B. Finance Committee Report:

1. Public Hearing for 2021 Revenue Sources and Possible Increase in Property Tax And Decrease in EMS Levy

- There were no public comments.
- Mayor Maike opened the public hearing at 6:43 p.m.
- City Administrator Doug Ross gave an overview of 2021 projected revenues and explained the request for no increase in property taxes and elimination of the EMS Levy revenue.
- Mayor Maike closed the public hearing at 6:51 p.m.

2. Ordinance 1083: Setting the Property Tax for 2021; First Reading

Councilmember Roberts moved to approve. Councilmember Harbolt seconded.
Motion carried (6-1).

3. Ordinance 1084: Setting the EMS Levy for 2021; First Reading

Councilmember Harbolt moved to approve. Councilmember Burton seconded.
Motion carried (7-0).

4. Set 2021 Preliminary Budget Hearing and 2021 Final Budget Hearing for November 3, 2020 at 6:30 p.m. and November 17, 2020 at 6:30 p.m.

Councilmember Rosenbeck moved to approve. Councilmember Burton seconded.
Motion carried (7-0).

- The budget is due to council on October 30, 2020;
- The Transportation Improvement Board (TIB) funded sidewalk projects will begin construction in 2021;
- City Administrator Ross thanked TIB for helping with the overage cost on the Southlake Terrace Project that was completed earlier this year.

C. Planning Commission Report:

- There is a meeting set this month.

D. Parks and Recreation Committee Report:

- The City is close to ordering the new park shelter and it should be built Spring of 2021;
- The public boat launch has been reopened.

E. Public Works/Recycling Committee Report:

- The Spokane Intertie Project is approximately 90% complete.
- A status was given on the duplex located on S. Jefferson St. that was damaged by fire.

F. Public Safety Committee Report:

- Undersheriff Rob Sherar announced his retirement effective November 1, 2020. Undersheriff Mike Kittilstved will be his replacement.

- Spokane County Fire District 3 Fire Chief Cody Rohrbach stated call volume is up and Station 311 in Medical Lake should be occupied by the end of the year. He also spoke about Levy rates and inflation.

G. Members Report: None

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **36227** through **36272** in the amount of **\$229,127.70**.

Councilmember Rosenbeck moved to approve the consent agenda. Councilmember Harbolt seconded.

Motion carried (7-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck moved to adjourn. Councilmember Harbolt seconded. Motion carried (7-0). Meeting adjourned at 7:10 p.m.

Mayor

Finance Director