

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
July 21, 2020

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Heather Starr
A.J. Burton
Don Kennedy
Art Kulibert
Tony Harbolt
Jessica Roberts

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Kendel Froese, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

Mayor Maike called the meeting to order at 6:30 PM.

A. Additions to Agenda: None

B. Excused Absence(s): Jessica Roberts

NOTE: Councilmember Roberts joined the meeting in progress.

Councilmember Burton moved to approve the absence. Councilmember Starr seconded.
Motion carried (6-0).

2. Approval of Minutes

1. June 16, 2020 Council Meeting

Councilmember Burton moved to approve with a spelling correction. Councilmember Rosenbeck seconded.
Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

1. Proclamations, Presentations and Recognitions: None

2. Appointments: None

3. Meetings and Other information:

- Mayor Maike stated that Marilyn Yonkie has retired from the Director position at the Medical Lake Outreach, with Kirsti Schilling taking over that position;
- To promote better physical distancing Mayor Maike and City Administrator Doug Ross would like to close the park to vehicle traffic in an effort to reduce the number of daily users.

4. Staff Report:

a.) Resolution No. 525 Establishment of COVID-19 Emergency Payment Plan Program for Past Due Utility Accounts

- Administrator Ross stated that a payment plan is required through Governor Inslee's proclamation and that the plan must provide a minimum of six months for customers to pay their outstanding balances.

Councilmember Roberts moved to approve. Councilmember Starr seconded.
Motion carried (7-0).

B. Finance Committee Report:

- Sales tax revenue has not declined yet;
- Medical Lake Outreach is available to help those in need;
- CARES Act funds will be discussed at the next Council meeting.

C. Planning Commission Report: None

D. Parks and Recreation Committee Report: None

E. Public Works/Recycling Committee Report: None

- The Spokane Intertie Project is under construction;
- The Southlake Terrace Project has been completed and grant closeout will take place in the next month.

F. Public Safety Committee Report: None

G. Members Report:

- Councilmember Rosenbeck attended a special meeting with the H.C.D.A.C. There is grant funding for another shelter to be built for young adults. The H.C.D.A.C., City of Spokane, Spokane Valley and Spokane County will apply jointly to maximize grant funding;
- Councilmember Starr was thankful the City is creating a Facebook page;
- Councilmember Roberts toured the new construction at the fire station. She asked City Administrator Ross about paving a portion of the WWTP trail by Shepard Field and Ross stated that the work would be done when pothole patching takes place. City Administrator Ross also stated that the Lake Trail Signage Project has been delayed due to COVID-19.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **35915** through **35919** and **35930** through **36003** in the amount of **\$541,273.25**.

Payroll Claims: Payroll Warrants **12216** through **12225** and Payroll AP Warrants **35920** through **35929** in the amount of **\$131,395.55**.

Councilmember Harbolt moved to approve. Councilmember Kennedy seconded.
Motion carried (7-0).

I. Old Business:

1. Ordinance No. 1080 Imposing the Local Sales and Use Tax Authorized Under Substitute House Bill 1406; Second Reading

Councilmember Rosenbeck moved to approve the second reading. Councilmember Burton seconded.
Motion carried (7-0).

J. Executive Session: None

K. Adjournment:

Councilmember Roberts moved to adjourn. Councilmember Kulibert seconded.
Motion carried (7-0). Meeting adjourned at 7:12 p.m.

Mayor

Finance Director