

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
March 3, 2020

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Heather Starr  
A.J. Burton  
Jessica Roberts  
Art Kulibert  
Tony Harbolt

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Laura McAloon, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

- Mayor Maike called the meeting to order at 6:30 PM. Mayor Maike asked Councilmember Burton to lead the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Don Kennedy

Councilmember Rosenbeck moved to excuse Councilmember Kennedy.  
Councilmember Burton seconded.  
Motion carried (6-0).

**2. Approval of Minutes**

1. February 18, 2020

Councilmember Roberts moved to approve. Councilmember Harbolt seconded.  
Motion carried (6-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:** None

**1. Proclamations, Presentations and Recognitions:**

- The High School ASB, National Honor Society, Circuit Breakers, and Key Club have accepted the Census 2020 Grant Project;

**2. Appointments:** None

**3. Meetings and Other information:** None

**4. Staff Report:**

a.) Purchase of Parcel #14182.2701 in the Amount of \$141.82

- City Administrator Doug Ross was contacted by the Assessors office about this piece of property as a first right to purchase. This is a way to preserve the shoreline.

Councilmember Roberts moved to approve. Councilmember Harbolt seconded. Motion carried (6-0).

- City Administrator Doug Ross spoke about the Coronavirus;
- The monthly Bingo may be cancelled;
- Bids were opened on Thursday 2/27/2020 for the water project. The apparent low bidder was General Industries, Inc. City administrator Ross will put the bid award on the agenda for the next City Council Meeting.

**B. Finance Committee Report:** None

**C. Planning Commission Report:** None

**D. Parks and Recreation Committee Report:**

- Basketball season came to an end with no injuries;
- Flag football and soccer is open for registration and it's hopeful that everyone signs up on time to avoid late fees.
- There were 38 Bingo participants;

**E. Public Works/Recycling Committee Report:**

- The compost trailer will open March 16, 2020.

**F. Public Safety Committee Report:**

a.) Lease Agreement Between the City of Medical Lake and Spokane County Fire Protection District No. 3

Councilmember Kulibert moved to approve. Councilmember Rosenbeck seconded. Motion carried (6-0).

- A Deputy from the Sheriff's Department reminded people to be aware of how the COVID-19 will affect our community and institutions.

**G. Members Report:**

- Councilmember Rosenbeck will meet with the H.C.B.A.C to allocate funds Thursday, March 5, 2020. She also attended the Circuit Breakers event everyone was invited to.
- Councilmember Roberts attended the Re-Imagine Medical Lake Recognition Event on Friday evening 02/28/2020. They discussed what happened in 2019 and what will happen in 2020, and the Avista Project from last Council Meeting.
- City Administrator Doug Ross recognized Art and Donna Kulibert on the annual clean up around City Hall.
- Calling Crime Check is the best way to report a crime or to get a direct response from the Sheriff's Department. For emergencies call 911.

**H. Consent Agenda**

1. Approval of Claims

**Claims:** Warrants **35469** through **35521** in the amount of **\$78,099.49**

**Payroll Claims:**

Councilmember Roberts moved to approve. Councilmember Harbolt seconded. Motion carried (6-0).

**I. Old Business:** None

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Rosenbeck moved to adjourn. Councilmember Burton seconded. Motion carried (6-0). Meeting adjourned at 6:58 p.m.

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Mayor

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Finance Dire