

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
February 18, 2020

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Heather Starr  
A.J. Burton  
Jessica Roberts  
Art Kulibert  
Don Kennedy

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Laura McAloon, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

- Mayor Maike called the meeting to order at 6:30 PM. Mayor Maike asked Councilmember Burton to lead the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Tony Harbolt

Councilmember Roberts moved to excuse Councilmember Harbolt. Councilmember Burton seconded.  
Motion carried (6-0).

**2. Approval of Minutes**

1. February 4, 2020

Councilmember Rosenbeck moved to approve with changes. Councilmember Harbolt seconded.  
Motion carried (6-0).

**3. Interested Citizens: Audience Requests and Comments:** None

**4. Scheduled Items**

**A. Mayors Report:** None

**1. Proclamations, Presentations and Recognitions:**

- Paul Delaney will replace Lee Hughes as the local Cheney Free Press reporter;
- Kiwanis selected Carol and Gene Haynes as Senior Volunteers of the Year
- The WSU mobile medical clinic which provides free medical services will be in the City at the end of March.

**a.) Avista Presentation on Rural Vitality Initiative**

- Melanie Rose and Paul Kimmel with Avista gave the presentation.

**2. Appointments:** None

**3. Meetings and Other information:** None

**4. Staff Report:**

- Mayor Maike announced the Robotics club has invited the City Council to an event on 02/20/2020.

**a.) Cooperation Agreement For Community Development Block Grant and Related Funds ( Home, AHTF, HHAA)**

- City Administrator Ross explained how participating in the Spokane County consortium differs from participating at the state level.

Councilmember Rosenbeck moved to approve. Councilmember Roberts seconded. Motion carried (6-0).

- City Administrator Ross stated that this year's Community Spring Clean Day will be held on 5/02/2020.

**B. Finance Committee Report:**

- Staff will begin work on updating some of the City's existing financial policies.

**C. Planning Commission Report:** None

- Next meeting set for 2/27/2020.

**D. Parks and Recreation Committee Report:** None

**E. Public Works/Recycling Committee Report:**

1. Interagency Agreement Between State of Washington Department of Labor & Industries and City of Medical Lake

- City Administrator Ross explained this agreement would continue L&I performing all permitting and inspections for manufactured homes located within the City.

Councilmember Roberts moved to accept the agreement. Councilmember Kennedy seconded.

Motion carried (6-0).

- The new booster station built at the DSHS north intertie will be in operation within the next two months;
- The construction contract for the intertie with the City of Spokane is currently out to bid and will close on 02/27/2020.

**F. Public Safety Committee Report: None**

- SCFD3 Chief Cody Rohrbach updated the council on the timeline for staffing the Medical Lake station as well as call volume and volunteer numbers;

**G. Members Report: None**

**H. Consent Agenda**

1. Approval of Claims

**Claims:** Warrants **35416** through **35468** in the amount of **\$239,944.38**

**Payroll Claims:** **12163** through **12174** and **35406** through **35415** in the amount of **\$137,699.42**

Councilmember Rosenbeck moved to approve. Councilmember Kulibert seconded.  
Motion carried (6-0).

**I. Old Business: None**

**J. Executive Session: None**

**K. Adjournment:**

Councilmember Roberts moved to adjourn. Councilmember Rosenbeck seconded.  
Motion carried (6-0). Meeting adjourned at 7:07 p.m.

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Mayor

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Finance Director