

**CITY OF MEDICAL LAKE
City Council Regular Meeting**

6:30 PM
December 17, 2019

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Tony Harbolt
A.J. Burton
Theodore Olson
Laura Parsons
Don Kennedy

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Cindy McMullen, City Attorney
Karen Langford, Finance Director

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Maike called the meeting to order at 6:30 PM. Councilmember Burton led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Jessica Roberts

Councilmember Parsons moved to excuse Councilmember Roberts. Councilmember Rosenbeck seconded.
Motion carried (6-0).

2. Approval of Minutes

1. December 03, 2019 Council Meeting Minutes:

Councilmember Rosenbeck moved to approve. Councilmember Parsons seconded.
Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments:

1. Judy Mayulianos- 608 S. Lake Dr. Medical Lake, WA.
- Ms. Mayulianos thanked Re*Imagine Medical Lake, the Town and the Councilmembers that are departing.

2. Gerri Johnson- 5916 S. Brooks Rd. Medical Lake, WA.

- Ms. Johnson spoke about the Re*Imagine Event and the wreaths that were placed at the Medical Lake Cemetery. She sent thanks out to the volunteers, The City, Scope, Lions Club, Kiwanis, M.L. School District and all Churches.

3. Larry Dubey- 421 E. Jim Darby Dr. Medical Lake, WA.

- Mr. Dubey had heard someone bought land behind his home and wants to develop it. He was concerned. City Administrator Doug Ross let him know that no one gave the property to the City. He also spoke about an easement on the M.L.S.D. property.

4. Jerry Ewing- 541 E. Jim Darby Dr. Medical Lake, WA.

- Mr. Ewing was concerned about having street lights in an area near his home.

5. Kurt Sattler- 401 E. Jim Darby Dr. Medical Lake, WA.

- Mr. Sattler was also concerned about the property that Mr. Dubey is speaking about. He never received any paperwork regarding the land, and some other homeowners did. Mayor Maike recommended he call the Secretary of State.

4. Scheduled Items

A. Mayors Report:

1. Proclamations, Presentations and Recognitions:

The STA Board for Small Cities is being represented by Cheney right now and are looking for ex officio members from other Cities. The meetings are during the morning hours. Council should let Mayor Maike or City Administrator Doug Ross know if there is an interest.

There was a question if the covered STA bus stops on base could be moved to Medical Lake?

- a.) Letter of Support Request from the Eastern Washington Veterans Task Force to Name SR902 the Gold Star Memorial Highway

Councilmember Harbolt moved to approve. Councilmember Parsons seconded.
Motion carried (6-0).

2. Appointments: None

3. Meetings and Other information: None

- Mayor Maike

4. Staff Report:

a.) Resolution 522: Setting Administration Fees For 2020

- This is to correct the fee setting resolution for a fireworks permit to state maximum of \$100.00

Councilmember Rosenbeck moved to approve. Councilmember Parsons seconded.
Motion carried (6-0).

b.) Resolution 523: Setting Utility Fees For 2020

- No changes.

Councilmember Parsons moved to approve. Councilmember Harbolt seconded.
Motion carried (6-0).

B. Finance Committee Report:

- There was nothing new to report.

C. Planning Commission Report:

1. Interlocal Agreement for Hearing Examiner Services

- This was for a zone change that was proposed. It will need to go in front of a hearing examiner. City Administrator Doug Ross is proposing to use the City of Spokane's hearing examiner. The fee would be charged back to the applicant and appeals would come back to Medical Lake City Council.

Councilmember Parsons moved to approve. Councilmember Rosenbeck seconded.
Motion carried (6-0)

D. Parks and Recreation Committee Report: None

E. Public Works/Recycling Committee Report:

- The City of Medical Lake has received 2 more Transportation Improvement Board Grants for 2020 and 2021. Most likely the work will happen in 2021.
- The first TIB Grant is \$214,310.00. This would build sidewalks from Broad Street to the Post Office on both sides of the street. The City would be responsible for \$10,716.00 which is 5%.

- The second TIB Grant is \$199,092.00. The City's portion would be \$9,955.00. This would overlay Lake Street from Lefevre street to Prentis street.
- The cost for the trail sign project will be around \$40,000. The contract will be given to City Council next meeting.
- There will be a new contract at a future meeting to be voted on for SJC to update the Shoreline Plan.
- Also, the City may need a second contract with SJC that will be discussed at a future meeting.
- The City maintenance department has the new brine making machine for the winter streets. This should give better coverage on our streets and make them safer.

F. Public Safety Committee Report:

- Everyone is hoping car prowling is coming to an end. Citizens have been patrolling neighborhoods as well.

G. Members Report:

- Mayor Maike thanked Councilmember Olson and Councilmember Parsons for their time on Council. Mayor Maike also mentioned the City Attorney Cindy McMullen is retiring and has extended her time for a couple more months.
- Councilmember Rosenbeck had a meeting with the HCDAC (The Housing and Community Development Advisory Committee) to award grants for the HAAA. Soon the committee will start CDBG grants. Mayor Maike added how important the census is to bring grants to our area.
- Several councilmembers were thankful for each other and staff.
- A mention was made about how nice the Winter Festival was.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants **35215** through **35266** in the amount of **\$212,327.65**.

Payroll Claims: None

Councilmember Olson moved to approve. Councilmember Parsons seconded.
Motion carried (6-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Rosenbeck motioned to adjourn. Councilmember Burton seconded.
Motion carried (6-0). Meeting adjourned at 7:20 p.m.

Mayor

Finance Director