

**CITY OF MEDICAL LAKE  
City Council Regular Meeting**

6:30 PM  
January 07, 2020

Council Chambers  
124 S. Lefevre Street

**MINUTES**

**NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.**

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Tony Harbolt  
A.J. Burton  
Jessica Roberts  
Don Kennedy  
Heather Starr

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Cindy McMullen, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

- Mayor Maike called the meeting to order at 6:30 PM. Councilmember Burton led the Pledge of Allegiance. Mayor Maike welcomed the new Councilmembers.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Art Kulibert

Councilmember Kennedy moved to excuse Councilmember Kulibert. Councilmember Rosenbeck seconded.  
Motion carried (6-0).

**2. Approval of Minutes**

1. December 17, 2019 Council Meeting Minutes:

Councilmember Rosenbeck moved to approve. Councilmember Kennedy seconded.  
Motion carried (5-0). Councilmember Roberts abstained due to her absence.

**3. Interested Citizens: Audience Requests and Comments:**

**4. Scheduled Items**

**A. Mayors Report:**

**1. Proclamations, Presentations and Recognitions:** None

**2. Appointments:** None

**3. Meetings and Other information:**

- Mayor Maike reminded Councilmembers that they need to complete Public Records Training through AWC's website. This needs to be done every 4 years.
- Mayor Maike said the committee assignments were made and asked if everyone was okay with the seating assignments.

**4. Staff Report:**

a.) Resolution 521: Adopting Legislation to Authorize a Sales and Use Tax for Affordable and Supportive Housing in Accordance with Substitute House Bill 1406.

- City Administrator Doug Ross explained the tax worked and emphasized it is not an additional tax but rather a credit from the portion collected by the state.
- City Attorney Cindy McMullan explained that eventually the City will need to adopt an Ordinance as well but that will come later. She also said this way the City will have some say as to how the money is spent.

Councilmember Kennedy moved to approve. Councilmember Roberts seconded.  
Motion carried (6-0).

b.) Legal Representation Contract for City Attorney Services with McAloon Law, PLLC

- City Attorney Cindy McMullan is retiring, and through recommendations Mayor Maike has appointed Laura McAloon as the new City Attorney.

Councilmember Rosenbeck moved to approve the new 2-year contract. Councilmember Harbolt seconded.  
Motion carried (6-0).

**B. Finance Committee Report:** None

**C. Planning Commission Report:**

1. Agreement for Professional Services with Shea, Carr & Jewell, Inc. for Completion of Shoreline Management Program Update

- City Administrator Doug Ross stated they are the same company that did the Comprehensive Plan last year. The contract is for about \$30,000 but they are applying for a grant of \$16,800

Councilmember Harbolt moved to approve. Councilmember Rosenbeck seconded.  
Motion carried (6-0)

**D. Parks and Recreation Committee Report:**

- There are 12 teams, 140 participants, have signed up for Youth Basketball.
- Approximately 30 players showed up for Bingo in December.
- Spring Youth Soccer sign up begins mid-January 2020.

**1. Agreement for Professional Services with EDX Exhibits for Planning and Design Of Updated Lake Trail Signage**

- The design of the trail signs is approximately \$20,910.00. A different company will do the manufacturing and installation. The total will be approximately \$42,000.00. There will be some samples for City Council to look at. The signs will have a more modern look and be made of more modern materials.

Councilmember Harbolt moved to approve. Councilmember Burton seconded.  
Motion carried (6-0).

**E. Public Works/Recycling Committee Report: None**

**F. Public Safety Committee Report: None**

- They obtained the monthly crime stats.
- The County posted a “bait car” to try and capture the person(s) responsible for the car prowls that have been occurring. It seems to have reduced the prowls.

**G. Members Report:**

- City Attorney Cindy McMullen gave a brief explanation as to the purpose of this portion of the Council meetings.
- Councilmember Rosenbeck reported on her involvement with the Community Development Block Grant program.

## **H. Consent Agenda**

### 1. Approval of Claims

**Claims:** Warrants **35286** through **35288** in the amount of **\$108,336.22**.

**Payroll Claims:** None

Councilmember Roberts moved to approve. Councilmember Rosenbeck seconded.  
Motion carried (6-0).

**I. Old Business:** None

**J. Executive Session:** None

**K. Adjournment:**

Councilmember Burton motioned to adjourn. Councilmember Roberts seconded.  
Motion carried (6-0). Meeting adjourned at 7:05 p.m.

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Mayor

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Finance Director