

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
September 17, 2019

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Jessica Roberts
A.J. Burton
Theodore Olson
Laura Parsons
Don Kennedy

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Cindy McMullen, City Attorney

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Maike called the meeting to order at 6:30 PM. Councilmember Burton led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Tony Harbolt (August 20, 2019 council meeting)

2. Approval of Minutes

1. August 20, 2019 Council Meeting Minutes:

Councilmember Parsons moved to approve. Councilmember Olson seconded.
Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments: None

4. Scheduled Items

A. Mayors Report:

- 1. Proclamations, Presentations and Recognitions:**

- Hwy 902 at the overpass and (on/off ramps) will be closed for 10 days starting Monday September 30, 2019.
- Spokane Regional Transportation Council are asking to replace the Small City Representative. City Administrator Doug Ross will get more information as to whether it needs to be an elected official or not.

2. Appointments: None

3. Meetings and Other information:

- Mayor Maike will be attending the GMA quarterly meeting on 9/18/2019.

4. Staff Report:

- City Administrator Doug Ross said he thought the budget meeting went well and that Karen is working hard on the budget.
- Council spoke about updating or moving the Medical Lake sign and getting a new one entering Medical Lake on Hwy 902.
- City council talked about the idea of hiring an extra maintenance person for backflow testing for Medical Lake residents. City Administrator Doug Ross is doing research on it.
- There was talk amongst council about literature in council packets and the comprehensive plan coming out.

B. Finance Committee Report: None

C. Planning Commission Report:

1. Set Public Hearing for Approval of the 2019 Comprehensive Plan Update; October 1, 2019.

Councilmember Roberts moved to set the hearing. Councilmember Parsons seconded. Motion carried (6-0).

D. Parks and Recreation Committee Report: None

- Flag football has started.

E. Public Works/Recycling Committee Report: None

- Yard waste trailers are closing November 10th, or first snowfall.

F. Public Safety Committee Report:

- District 3 (Don Crawford) talked about the transition into Medical Lake. They are getting good support and feedback from the citizens.
- They are in the preliminary drawings of the building right now to house the firefighters. Once it's final they will get with the City about noise, utilities etc. A minimum of 2 staff members will be manning the station once everything is done.
- District 3 will be utilizing some of the Medical Lake engines. They will be repainting them. They will house a ladder truck in Medical Lake for apartments and such.
- From now till the end of the year District 3 will be looking to fill a couple administrative positions. At the beginning of the year they will be hiring firefighters.

G. Members Report:

- Councilmember Rosenbeck went to an interview with the Housing and Community Development Advisory Committee.
- There was discussion about the Sheriff Department's reports.
- The STA has sent out a flyer about the improvements they have made.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants 34819 through 34825, and 34835 through 34929 in the amount of \$273,953.27.

Payroll Claims: Warrants 34826 and 34834; payroll Warrants 12110 through 12121 in the amount of \$136,745.32.

Councilmember Roberts moved to approve. Councilmember Parsons seconded.
Motion carried (6-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Roberts motioned to adjourn. Councilmember Olson seconded.
Motion carried (6-0). Meeting adjourned at 7:25 p.m.

Mayor

Finance Director