

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
April 16, 2019

Council Chambers
124 S. Lefevre Street

MINUTES

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Don Kennedy
Tony Harbolt
A.J. Burton
Jessica Roberts
Theodore Olson
Laura Parsons

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Dennis McMullen, City Attorney
Karen Langford, Finance Director
Jason Mayfield, Fire Chief

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Maike called the meeting to order at 6:30 PM. Councilmember Burton led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Councilmember Burton for May 21, 2019

Councilmember Roberts moved to approve. Councilmember Parsons seconded.
Motion carried (7-0).

2. Approval of Minutes

1. April 02, 2019 Council Meeting Minutes

Councilmember Rosenbeck moved to approve. Councilmember Roberts seconded.
Motion carried (7-0).

3. Interested Citizens: Audience Requests and Comments:

1. Art Kulibert 405 Fellows, Medical Lake

- Mr. Kulibert was thankful to the City for opening the green waste trailer. He was curious of the expense to haul away debris. The City has a contract with Barr-tech and they do not empty trailers daily.

4. Scheduled Items

A. Mayor's Report

1. **Proclamations, Presentations and Recognitions:** None

2. **Appointments:**

a.) Mayor Maike had a meeting scheduled with The City of Elected Officials Committee about Urban Growth Area.

3. **Meetings and Other information:**

- There is a vacant position with the Planning Commission. Wayne Fugere has resigned. All interested parties would contact Mayor Maike or City Administrator Doug Ross. The next meeting is April 25th.

4. **Staff Report**

a.) Ordinance 1072: Renewing Franchise Agreement with Davis Communications; First Reading

- This is an agreement to provide non-exclusive cable television and internet in Medical Lake.
- Councilmembers would like the wording corrected on Section 5.6

Councilmember Parsons moved to approve. Councilmember Rosenbeck seconded. Motion carried (7-0).

- DSHS is no longer interested in operating or having anyone operate West Medical Lake Resort at all. DNR will be removing docks, buildings, etc.

B. Finance Committee Report:

- The cost of the audit was \$22,000.00.
- There was a reconciling issue when the conversion took place.
- The City's cost allocations for employees and departments will be revised.

C. Planning Commission Report:

- The Comprehensive Plan Workshop happened on April 11th. City Administrator Doug Ross felt that it was productive. The people of the community gave their input. Mr. Grimes will then present the information to the Planning Commission at the next meeting.

D. Parks and Recreation Committee Report: None

E. Public Works/Recycling Committee Report:

- The Spring Clean up day is scheduled for May 4th. The drop off site will be at the Southwest corner of Brooks Rd. and Lefevre St.
- The compost trailer is up and running and getting a lot of use.
- Street projects will begin in the next month.
- A new swing has been purchased for Wilcox Park. The old swing was deemed unsafe.
- Little league will have a season kick off and will start using the ballfields. The large boulder has been removed.
- The trail project should get started in the next month or so. The cost will be approximately \$106,000.00. This was the lowest bid. Some of the extra money will be used on other projects, like the street patching. The signs will also get taken care of in due time. There are no firm dates or schedules.

F. Public Safety Committee Report:

- Sheriff's report for March was handed out.
- The fireworks discussion will be sent to the Public Safety Committee and then put on the Agenda for a future Council Meeting.

G. Members Report:

- There are questions about the Sheriff report. Councilmembers would like to know more information about assault details and the alarm calls.
- Information from the Waste Water Operator Workshop will be shared with Council and City crew.
- All Councilmembers were given an Accountability Audit Report to review following the Audit Exit Conference.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants 34279 through 34345 in the amount of \$175,399.02.

Councilmember Rosenbeck motioned to approve. Councilmember Parsons seconded.
Motion carried (7-0).

I. Old Business: None

J. Executive Session: None

K. Adjournment:

Councilmember Olson motioned to adjourn. Councilmember Parsons seconded.
Motion to adjourn carried (7-0). Meeting adjourned at 6:57 PM.

Mayor

Finance Director