

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
May 7, 2019

Council Chambers  
124 S. Lefevre Street

**MINUTES**

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Elizabeth Rosenbeck  
Don Kennedy  
Laura Parsons  
Theodore Olson  
Jessica Roberts

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Cynthia McMullen, City Attorney  
Karen Langford, Finance Director  
Jason Mayfield, Fire Chief

**1. Call to Order, Pledge of Allegiance and Roll Call**

- Mayor Maike called the meeting to order at 6:30 PM. Council opened with the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s):

1. Councilmember Harbolt

2. Councilmember Burton

Councilmember Parsons moved to approve. Councilmember Rosenbeck seconded.  
Motion carried (5-0). Council

**2. Approval of Minutes**

1. April 16, 2019 Council Meeting Minutes

Councilmember Rosenbeck moved to approve. Councilmember Parsons seconded.  
Motion carried (5-0).

**3. Interested Citizens: Audience Requests and Comments:**

1. Heather Starr- 511 N. Sherman Ave, Medical Lake

- Ms. Starr was thankful for the City Clean-up Day. She was able to help some families. She hopes for more in the future.
- City Administrator Doug Ross stated there were 6 full-time employees that worked from 7 am-1:30 pm and they did a great job. Since this is costly, it is unsure how often the clean-up will happen.

#### **4. Scheduled Items**

##### **A. Mayor's Report**

###### **1. Proclamations, Presentations and Recognitions:**

- Mayor Maike stated that nothing has changed for Medical Lake for funding help from the State. She will continue discussion with legislature.

###### **2. Appointments:** None

###### **3. Meetings and Other information:**

Councilmember Parsons motioned to keep one council meeting during summer months. No second.  
Motion failed.

Councilmember Roberts motioned to hold regular council meetings for June and July and have one council meeting for the months of August and September. Councilmember Rosenbeck seconded.  
Motion carried (5-0).

#### **4. Staff Report**

- City Administrator Doug Ross followed up about the Medical Lake Clean-up Day. He stated he would have the costs incurred by the City at a future meeting.

##### a.) Preannexation Agreement with Spokane County Fire District No. 3

- The attorneys for Fire District #3 and the City worked on the terms of the agreement. The reason the agreement is necessary is that if the annexation is approved, as soon as the election is certified the annexation becomes effective, yet District #3 cannot begin collecting taxes until January of 2021. The agreement will provide compensation for the 16 months of services the district will provide prior to being able to collect taxes. The Fire Station would be updated to house Fire fighters 24/7 and the lease agreement would be 50 for years.

Councilmember Roberts moved to approve. Councilmember Parsons seconded.  
Motion carried (5-0).

- The filing period for running as an elected official is May 13th-17th.

**B. Finance Committee Report:** None

**C. Planning Commission Report:** None

**D. Parks and Recreation Committee Report:** None

**E. Public Works/Recycling Committee Report:**

- The next meeting is May 21, 2019.

**F. Public Safety Committee Report:**

- Fire Chief Mayfield shared that Asst. Fire Chief Stevens retired from the Fire Department after 19 years of service. There were some promotions within the Fire Department. Some eligibility testing will be done to move others into other open positions to function regularly. There were 47 incidences, of which, 35 medical calls, 2 structure fire calls, 6 alarm systems, 1 auto vs. pedestrian call and 1 vehicle fire. There were still calls that were missed.
- Chief Mayfield will have the Fire Fighters Association President come to the next meeting to provide a report on the Fisherman's Breakfast.
- The Medical Lake Fire Department was given a grant of \$500.00 for training from Williams Pipeline that needs to be approved by City Council.

Councilmember Parsons moved to approve. Councilmember Olson seconded.  
Motion carried (5-0).

- The committee will bring the fireworks topic to a future Council meeting.
- There was discussion amongst Council about how the Public Safety Committee would function if the annexation into Fire District #3 were approved.

**G. Members Report:**

- Councilmember Parsons is thankful for the Sheriff, F.D., AMR, and Sacred Heart for helping her son in an accident.
- Councilmember Roberts apologized for her tardiness.

- Councilmember Kennedy attended the last West Plains Chamber Meeting with Mayor Condon.
- City Administrator Doug Ross attended the WCIA Full Board Meeting in Yakima.

## **H. Consent Agenda**

### 1. Approval of Claims

**Claims:** Warrants 34346 through 34351 and 34363 through 34419 in the amount of \$103,364.55.

**Payroll Claims:** Warrants 34352 through 34362 and 12054 through 12064 in the amount of \$139,580.90.

Councilmember Olson motioned to approve. Councilmember Parsons seconded. Motion carried (5-0).

## **I. Old Business:**

### 1. Ordinance 1072: Renewing Franchise Agreement with Davis Communications; Second Reading

Councilmember Parsons motioned to approve. Councilmember Kennedy seconded. Motion carried (5-0).

## **J. Executive Session: None**

## **K. Adjournment:**

Councilmember Parsons motioned to adjourn. Councilmember Roberts seconded. Motion to adjourn carried (5-0). Meeting adjourned at 7:17 PM.

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Mayor

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Finance Director