

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
December 4, 2018

MINUTES

Council Chambers
124 S. Lefevre Street

NOTE: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Elizabeth Rosenbeck
Don Kennedy
Tony Harbolt
A.J. Burton
Theodore Olson
Jessica Roberts
Laura Parsons

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Cindy McMullen, City Attorney
Karen Langford, Finance Director
Jason Mayfield, Fire Chief

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Maike called the meeting to order at 6:30 PM. Councilmember Burton led the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. December 4, 2018 Council Meeting Minutes

Councilmember Parsons moved to approve. Councilmember Rosenbeck seconded.

- Amend Minutes to remove Jason Mayfield, Fire Chief, from the November 20th Council Meeting.

Motion carried (6-0). Councilmember Roberts Abstained.

3. Interested Citizens: Audience Requests and Comments:

Gerri Johnson - 5916 S. Brooks Rd. Representing Re*Imagine Medical Lake

- Ms. Johnson passed out some handouts to councilmembers to explain the Winterfest event taking place in Medical Lake on Saturday the 8th.
- She is thankful for the help from the City and volunteers and hopes everyone can make it out.

Scott Christenson - 470 S. Lake Dr. Medical Lake.

- Mr. Christenson is proposing to move Cat Tales to Medical Lake. He says he would need a large enough area for them to expand. This would be a drive through zoo. He has reached out to Senators and The House of Representatives. They would have to pass a bill to be able to lease the land. The suggestion is to build support from the residents and City.
- City Attorney Cindy McMullen suggested that staff check various issues that surround the idea of having Cat Tales move to Medical Lake.

4. Scheduled Items

A. Mayor's Report

1. Proclamations, Presentations and Recognitions: None

2. Appointments: None

3. Meetings and Other information:

- Mayor Maike has sent out an email asking for an audience to discuss police services for E.S.H. and Lakeland. She hopes to hear from someone soon.

4. Staff Report:

a. Legal Representation Contract with McMullen Law Office

Councilmember Parsons motioned to approve. Councilmember Rosenbeck seconded. Motion carried (7-0).

B. Finance Committee Report:

1. Resolution 518: Setting Administrative Fees and Charges for 2019

- The fireworks fee would move from \$50.00 to \$200.00, the ballfield use fee would move from \$10.00 to \$20.00 and tournament fee would move from \$100.00 to \$200.00.

Councilmember Burton motioned to approve. Councilmember Roberts seconded.

A suggestion was made to amend Resolution 518.

- The special permits fee Section 1 #3 increased from \$75.00 to \$100.00.
- In section 2 #1 to increase the group day use rate by \$5.00 and #2 same section add \$10.00 for the weekend rate.
- A suggestion to strike Section 4 #2 was also made.
- The numbering on the Resolution needs to be fixed.

Councilmember Parsons motioned to amend the motion. Councilmember Kennedy seconded.

Councilmember Roberts motioned to approve the amended Resolution. Councilmember Parsons second
Motion carried (7-0).

2. Resolution 519: Setting Utility Fees for 2019

- Rates are a little uncertain not knowing exact numbers until the beginning of the year, but may be amended at a later day.

Councilmember Roberts motioned to approve. Councilmember Parsons seconded.
Motion carried (7-0).

C. Planning Commission Report: None

D. Parks and Recreation Committee Report: None

E. Public Works/Recycling Committee Report:

1. Declare Radar Trailer Surplus and Set Method of Disposal as Donation to Spokane County Sheriff's Office

Councilmember Roberts motioned to approve. Councilmember Parsons seconded.
Motion carried (7-0).

F. Public Safety Committee Report: None

- Chief Mayfield explains there is an increase in calls, mostly EMS and an increase to State Facilities.
- They had Kevin Shea, a retired Firefighter out to teach an approximate 9 hour class.

- A thank you goes out to Mr. Delaney for services at the Cheney Free Press.
- The City of Medical Lake still gets a law enforcement report.
- The lights are installed on the backside of the trail and most people are happy.

G. Members Report:

- Exit interview for audit has not been determined yet.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants 33761 through 33800 in the amount of \$84,650.76.

Councilmember Rosenbeck motioned to approve. Councilmember Burton seconded.
Motion carried (7-0).

I. Old Business:

1. Ordinance 1067: Setting the City of Medical Lake Final Budget for 2019;
Second Reading

Councilmember Parsons motioned to approve. Councilmember Burton seconded.
Motion carried (7-0)

2. Ordinance 1068: Setting the Salaries and Wages for 2019; Second Reading

Councilmember Parsons motioned to approve. Councilmember Burton seconded.
Motion carried (7-0)

J. Executive Session: None

K. Adjournment:

Councilmember Parsons motioned to adjourn. Councilmember Burton seconded.
Motion to adjourn carried (7-0). Meeting adjourned at 7:15 PM

Mayor

Finance Director