

**CITY OF MEDICAL LAKE**  
**City Council Regular Meeting**

6:30 PM  
September 18, 2018

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**Note:** This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

Councilmembers

Laura Parsons  
Jessica Roberts  
Tony Harbolt  
A.J. Burton  
Theodore Olson  
Elizabeth Rosenbeck

Administration/Staff

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Cindy McMullen, City Attorney

**1. Call to Order, Pledge of Allegiance and Roll Call**

- Mayor Maike called the meeting to order at 6:30 PM and welcomed those in attendance. Councilmember Burton lead the Pledge of Allegiance.

A. Additions to Agenda: None

B. Excused Absence(s): None

**2. Approval of Minutes**

1. August 21, 2018 Council Meeting Minutes:

Councilmember Parsons motioned to approve. Councilmember Rosenbeck seconded.

- Councilmember Roberts would like to change minutes to state Mrs. Coopers report will be referred to the Public Works Committee.

Motion carried (6-0).

2. September 6, 2018 Budget Workshop:

Councilmember Parsons motioned to approve. Councilmember Rosenbeck seconded.

- Councilmember Roberts would like to change minutes to add that there was one audience member in attendance. Also, under pollution they would ask for help from Fish and Wildlife to help pay for an aerator in Medical Lake.

Motion carried (6-0).

**3. Interested Citizens: Audience Requests and Comments:**

Gerri Johnson- 5916 S Brooks Rd. Medical Lake, WA.

- Mrs. Johnson is representing Re\*Imagine Medical Lake. She is following up on the Veteran's Traveling Wall and asked what the City has come up with for hard costs, etc.? Mayor Maike let her know that they are waiting for numbers from the Maintenance Department to then send to the Public Works Committee. The Public Works Committee will then present the proposal to City Council.
- Councilmember Roberts asked that City Administrator Doug Ross email the information to the committee when Maintenance gets the information needed, and then they can set up a special meeting.
- Mrs. Johnson was hoping to be able to get the contract sent off by Friday. They have some support from different volunteer groups to help with hard costs.

Terri Cooper- 947 E Fellows Medical Lake, WA.

- Mrs. Cooper is representing Re\*Imagine Medical Lake. She is working with some folks to have a Halloween festival staged at the M.L.H.S. This is just for the Medical Lake community and she is hopeful to put flyers into the utility bills. Re\*Imagine is also hopeful to use the back of the lake trail. Ross Niblock had made the request with the City and turned in a special use permit and had not heard anything yet. It would take place the two weekends before Halloween as a fund raiser and free on Halloween. City Administrator Doug Ross said he will speak with Parks and Rec Coordinator Ivanna Lomas.
- Mrs. Cooper is also here representing herself in response to a burglary that happened at her residence. She stated the people who broke into her home are professionals. They stole 20-30 thousand dollars in jewelry, tools and her motorcycles. They had a fire once as well. She feels it takes law enforcement too long to respond and she doesn't feel safe. She would like a block watch system in place.

#### 4. Scheduled Items

##### A. Mayor's Report

###### 1. Proclamations, Presentations and Recognitions:

a.) State Senate 6th Legislative District Candidate Jessa Lewis

- Spokane is her home. This is the community she cares about deeply. She feels that for too long Eastern Washington has been forgotten. She has helped with government in finding ways to do more with less. She would like to help Medical Lake maintain its own identity. She would like to listen and hear what the City's needs are and fight very aggressively for them. Even if not elected she will still commit herself. She is a person of faith and not afraid of work. She is making herself available. She would like Eastern Washington to have a voice.

###### 2. Appointments: None

###### 3. Meetings and Other information:

- Mayor Maike went to the ribbon ceremony for the West Plains Transit Center today. It officially opened on Sunday.

- She spoke about a sub-committee meeting of the small city representatives and how they will stagger representation for small cities. Medical Lake won't be the rep. until about 2021.

#### **4. Staff Report:**

- City administrator Doug Ross stated that the City is getting quotes on putting lights at the W.W.T.P. to help light the path. The City is also getting quotes on resurfacing the trail. This way the City Council will have legitimate numbers to go by.

#### **B. Finance Committee Report:**

##### 1. Set Public Hearing for 2019 Revenue Sources and Possible Increase in Property Tax and EMS Revenues for October 16, 2018 at 6:30 p.m.

Councilmember Parsons moved to approve. Councilmember Burton seconded.  
Motion carried (6-0).

#### **C. Planning Commission Report:** Meeting scheduled for 9/27/2018.

#### **D. Parks and Recreation Committee Report:** None

- The playground equipment that was picked out by some Hallett school kids is being used. Painting of the existing equipment will begin in spring, along with sprucing up signage.

#### **E. Public Works/Recycling Committee Report:** None

- The compost trailer will be closed at first snow fall or mid-November.

#### **F. Public Safety Committee Report:** None

#### **G. Members Report:** None

#### **H. Consent Agenda**

##### 1. Approval of Claims

**Claims:** Warrants 33419 through 33507 in the amount of \$86,703.94.

**Payroll Claims:** 33408 through 33418 and 11913 through 11928 in the amount of \$139,485.26.

Councilmember Roberts motioned to approve. Councilmember Parsons seconded.  
Motion carried (6-0).

#### **I. Old Business:**

##### 1. Ordinance 1062: Portion of Hallett St. Right of Way and Alley Street Vacation; Second Reading

Councilmember Roberts motioned to approve. Councilmember Parsons seconded.

Motion carried (6-0).

**J. Councilmember Applicant Statements:**

- Mr. Kennedy is an active person including refereeing and would like to contribute his time to Medical Lake City Council. He says Medical Lake is a wonderful place to live. He does have some travel planned. Mr. Kennedy says he is a numbers guy and maintenance also interests him.

**K. Executive Session:**

- Ten-minute executive session.

Councilmember Parsons motioned to approve. Councilmember Rosenbeck seconded.  
Motion carried (6-0).

Councilmember Parsons motions to approve Mr. Kennedy as a new Councilmember.  
Councilmember Burton seconded. Councilmember Roberts abstained.  
Motion carried (5-0).

- Congratulations to Mr. Kennedy from Mayor Maike.

**l. Adjournment:**

Councilmember Parsons motioned to adjourn. Councilmember Rosenbeck seconded. Motion to adjourn Council meeting at 7:22 PM carried (6-0).

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Mayor

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Finance Director