

**City of Medical Lake  
Budget Workshop Meeting  
S. 124 Lefevre Street  
09/06/2018**

**Note:** This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

Mayor Maike called the regular meeting to order at 6:04 pm. Council, staff and audience said the Pledge of Allegiance.

**Council Present:** AJ Burton, Theodore Olson, Tony Harbolt, Laura Parsons, Elizabeth Rosenbeck and Jessica Roberts

**Excused Absences:** None

**Staff Present:** City Administrator Doug Ross, Mayor Shirley Maike and Finance Director Karen Langford

**Others Present:** Fire Chief Jason Mayfield

**Mayors Report:**

**PROCLAMATIONS, PRESENTATIONS & RECOGNITION**

Mayor Maike stated she would like to have a meeting in November after the election. It would not be a Council meeting, but one to invite legislators, incumbents and newly elected to come and visit the City. Mayor Maike would also like to set up a meeting for February or March for goal setting. This meeting would be for visions and goals for the City in years to come, 5 years, 10 years, etc. She looks forward to hearing what everyone has to say.

**FIRE/EMS**

- Fire Chief Mayfield stated he needed some minor increases in his budget due to some costs increases.
- Staffing issues are still a big problem. There is discussion of the possibility of consolidating with District 3. The first option would be a short or long- term contract with District 3. The contract would lead to annexation, however, that would bring a tax increase and would need to be approved by the voters. Another possible option might be regionalization with District 3 and the other surrounding fire departments in our area. This would allow for money to be freed up in the City's general fund. District 3 is the second largest Fire Department in the state and covers a little over 500 miles.
- The fire department is also in need of a new fire engine and brush truck. The cost to purchase these will be around \$500,000. Mayfield would like input from Council for ideas to help with staffing. Chief Mayfield suggested a fulltime Fire Chief would probably need to be hired for at least the duration of the contract or until a decision has been made, as to what route the City will take where the fire department is concerned.
- There is also a need for a new (used) fire engine and brush truck. This cost will be around \$500,000.
- Medical Lake is still waiting for funding from Eastern State Hospital for emergency services.

## **LAW ENFORCEMENT**

- DSHS is requiring proof of all calls up at Eastern State Hospital. This is for the \$60,000.00 they pay currently, per year for policing services.
- There is a possibility a new juvenile facility will be put in at Pine Lodge.
- The City is hoping that newly elected candidates will help push DSHS, into helping pay for services that Medical Lake provides.

## **STREET**

- The bulk of the expenses for streets, are from regular day to day operations.
- The TIB grant is very helpful in offsetting costs for road repairs.
- There is no revenue to cover streets. The City transfers money from the general fund to the Street fund to cover the expenses.

## **FINANCE**

- The City may be looking into getting a new internet provider.
- The City will look into having guest internet services available.
- The council members may be getting tablets.

## **PARKS & RECREATION**

- The trail around the lake is in need of repair. The City is currently waiting on quotes.
- The trail signs also need to be redone. There is a possibility the library may help, however, no plans have been set at this time.
- Councilmembers talked about solar lighting on the trail. The trail by the WWTP will hopefully get lit by lights that will be installed on the back end of the WWTP.
- The City will revisit a long-term plan for the situation at the boat launch, before the fire season starts next year.
- A parking fee getting reinstated at Waterfront Park for non-citizens was discussed. City residents would get one pass per household.
- The City is considering approaching the State about leasing the property at West Medical Lake Resort. This could provide another revenue source for the City.

## **POLLUTION**

- There is still a need for a 4th aerator on Medical Lake. The cost is approximately \$50,000.
- The ending cash balance in the General fund must be enough for the City to operate for 3 months.

## **WATER/SEWER**

- The booster station for the Spokane Inter-tie will be about \$450,000. The City would like it functional by next summer. The City would like engineering done this fall.
- The utility tax on the City water/sewer bills will be looked at and compared to other neighboring communities.
- The City is capped at growth because of water hook-ups.

## **DISCUSSION OF ADDITIONAL THOUGHTS FOR THE CITY**

- Councilmember Harbolt and Olson were glad the City was addressing the lighting on the trail.
- Councilmembers liked and were appreciative of the new format for the budget workshop.
- Councilmember Parsons brought up the City getting possible grants for the trail repairs and restoration.
- Chief Mayfield would like ceiling fixed and the walls painted in the fire department area.
- City Administrator Doug Ross explained City Hall is busy with the day to day operations of the City. He expressed he was thankful for the current staff and all of their hard work. He also advised, if an extra planner is needed for future projects, the Council may want to think about a temporary contract.

**Adjournment:** Councilmember Parsons motioned to adjourn, Councilmember Roberts seconded. All voted aye. Meeting adjourned at 8:13 PM.

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Mayor

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Finance Director