

CITY OF MEDICAL LAKE
City Council Regular Meeting

6:30 PM
August 21, 2018

Council Chambers
124 S. Lefevre Street

MINUTES

Note: This is not a verbatim transcript. Minutes contain only a summary of the discussion. A recording of the meeting is on file and available from City Hall.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers

Laura Parsons
Jessica Roberts
Tony Harbolt
A.J. Burton
Theodore Olson
Elizabeth Rosenbeck

Administration/Staff

Shirley Maike, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Cindy McMullen, City Attorney
Jason Mayfield, Fire Chief

1. Call to Order, Pledge of Allegiance and Roll Call

- Mayor Maike called the meeting to order at 6:30 PM and welcomed those in attendance. Councilmember Burton lead the Pledge of Allegiance

A. Additions to Agenda: None

B. Excused Absence(s): None

2. Approval of Minutes

1. July 17, 2018 Council Meeting Minutes:

Councilmember Parsons motioned to approve. Councilmember Olson seconded.
Motion carried (6-0).

3. Interested Citizens: Audience Requests and Comments:

Terri Cooper- 947 E Fellows Medical Lake, WA.

- Mrs. Cooper reported that Re-Imagine Medical Lake has secured the Veteran Moving Wall and it will be here June 13, 2019 through June17, 2019. There are several requirements that need to be taken care of before the wall arrives. Mrs. Cooper is hoping the City of Medical Lake will partner with Re-Imagine with fulfilling the requirements. Several items on the list are: level the ground, add greenery, lighting and a phone of some kind for emergencies.

Don Kennedy- 802 S Lake Dr. Medical Lake, WA.

- Mr. Kennedy was thankful to the City and Maintenance Department for helping to make the Blue Waters Bluegrass Festival a success. There weren't as many campers this year, but online sales were higher.
- The senior activities have been light except for the BINGO. He will work through September and see if the numbers increase with the cooler weather and less smoke.

4. Scheduled Items

A. Mayor's Report

1. Proclamations, Presentations and Recognitions:

- Mayor Maike would like to make sure that councilmembers acknowledge all emails sent to them.

2. Appointments: None

3. Meetings and Other information:

a.) Set Date and Time for 2018 Budget Workshop

- Councilmembers agreed to Thursday, September 6th @ 6 pm for the 2018 budget workshop. This is open to the public for observation.
- City Administrator Doug Ross would like Councilmembers to bring to the table, what they would like to see in the budget. Mayor Maike reminded Council to also think about the funding behind proposed projects and where it will come from.

4. Staff Report:

a.) Agreement for Indigent Defense Professional Services

- City Attorney Cindy McMullan recommended Sean Carr to represent the City for public defender services. This is due to the previous public defender, Sean O'Quinn, taking another position in Spokane. Mrs. McMullan explained he will fall under the contract that extends into next year.

Councilmember Parsons motioned to approve. Councilmember Rosenbeck seconded. Councilmember Roberts abstained. Motion carried (5-0).

b.) Resolution 517: Rescinding Resolution 513 Requesting Public Vote on EMS Special Levy Renewal for November Ballot

- City Administrator Doug Ross stated since the EMS levy passed on the Primary Ballot, that rescinds the November ballot.

Councilmember Roberts motioned to approve. Councilmember Olson seconded. Motion carried (6-0).

B. Finance Committee Report:

- A finance report was given to all Councilmembers.
- The committee discussed the conversion of the software. The conversion should be completed by the end of August.

C. Planning Commission Report: None

D. Parks and Recreation Committee Report:

- The park equipment arrived at Wilcox Park and was awaiting wood chips.
- The 3rd Annual 5K Run happened July 30th with 50 plus participants. There were 2 winners. The winners were the same as last year.
- There were some park reservations that were cancelled due to the poor air quality.
- The senior BINGO has been very successful and they are currently looking for callers. After September, there will be two dates per month.
- Yoga will start up the last week of September. The cost will be approximately \$42.00 for one session per week, for the full 6 weeks or \$72.00 for two sessions per week for the full 6 weeks. There will also be an \$8.00 per session drop-in fee.
- First Fall sports practices will start on September 18th and games will start on the 22nd. The Fall sports includes flag football, soccer and volleyball.

E. Public Works/Recycling Committee Report:

1. Public Hearing: Vacation of a portion of Hallett St. Right of Way and Alley Street Vacation

The public hearing started at 7pm.

- City Administrator Doug Ross explained that he doesn't think or anticipate the City would ever use the right of way or street vacation. It is from 1890 and a dead end, with no existing utilities.

Art Kulibert- 405 Fellows, Medical Lake

- Mr. Kulibert lives in the area and supports the vacating of the streets when they serve no purpose.

The public hearing closes at 7:04pm.

2. Ordinance 1062: Portion of Hallett St. Right of Way and Alley Street Vacation; First Reading

Councilmember Roberts motioned to adopt Ordinance 1062. Councilmember Burton seconded. Motion carried (6-0).

- Highway 902 and Lefevre needs the stop sign.
- The county will be out to pave Sherman, Howard, and Spence Streets as part of a grant the City received.
- Water conservation by the school has helped over the summer. There was a significant peak of usage early in the month. Watching water consumption is important due to the water reservoir needs to be able to recover and the pumps work very hard to pump the water.

- The City Maintenance employees spent a little more time indoors during the bad air quality.

F. Public Safety Committee Report:

- For the month of July, we had 68 total incidences. 49 were EMS calls, 11 from the State facilities and 21 calls did not receive response from the City of Medical Lake, due to lack of staff. The City has 22 volunteers right now.
- Chief Mayfield speaks about the passing of the EMS levy. He is appreciative of everyone's support.
- The City had a firetruck at the Silver Lake Fire, which was about 340 acres. The Medical Lake Fire Department was able to save a barn and other structures. The City is the fire department's 1st priority. Chief Mayfield and other officers made sure there was staff here in Medical Lake as well.

G. Members Report:

- Councilmembers are thankful for the fire department helping out our fellow neighbors, in their time of need.

H. Consent Agenda

1. Approval of Claims

Claims: Warrants 33299 through 33303 and 33315 through 33407 in the amount of \$326,031.98.

Payroll Claims: 33304 through 33314 and 11899 through 11912 in the amount of \$137,730.22.

Councilmember Parsons motioned to approve. Councilmember Burton seconded.
Motion carried (6-0).

I. Old Business: None

J. Councilmember Applicant Statements: None

K. Executive Session: None

l. Adjournment:

Councilmember Roberts motioned to adjourn. Councilmember Parsons seconded. Motion to adjourn Council meeting at 7:19 PM carried (6-0).