

**CITY OF MEDICAL LAKE  
City Council Regular Meeting**

6:30 PM  
January 16, 2018

**MINUTES**

Council Chambers  
124 S. Lefevre Street

**COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT**

*Councilmembers:*

Theodore Olson  
Jessica Roberts  
Tony Harbolt  
John Paikuli  
A.J. Burton  
Laura Parsons

*Administration/Staff:*

Shirley Maike, Mayor  
Doug Ross, City Administrator  
Karen Langford, Finance Director  
Cindy McMullen, City Attorney  
Ivanna Lomas, Parks & Rec. Coordinator

**CALL TO ORDER**

Mayor Maike called the meeting to order at 6:30 PM

**PLEDGE OF ALLEGIANCE**

Mayor Maike led the Pledge of Allegiance

**ADDITIONS TO AGENDA**

1. Pro Tem Mayor vote added (See Mayor's Report)

**EXCUSED ABSENCE(S)**

1. John Merrick

**Councilmember Paikuli made motion to excuse, Councilmember Roberts seconded.  
Motion carried 6-0.**

**APPROVAL OF MINUTES**

1. December 19, 2017 Council Meeting Minutes

**Councilmember Parsons made motion to approve, Councilmember Paikuli seconded.  
Motion carried 6-0.**

**INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS – None**

## MAYOR'S REPORT

### 1. Proclamations, Presentations and Recognitions –

a.) Medical Lake High School Superintendent Tim Ames, 16902 E Morningside Lane, Spokane Valley, WA - presented information on the Proposed Educational Programs and Operations Levy and Capital Levy.

1. Superintendent Ames explained state laws have changed on how the school may spend tax money. Two proposals – 1) Educational Programs and Operations Levy - for extracurricular programs and activities 2) Capital Levy - for maintenance and improvement of facilities. School refinanced bonds which saved tax payers money. Voting begins February 13<sup>th</sup>. Signs will go up this weekend.

a.) Russ Brown – 906 Golden Court, Medical Lake

1. Mr. Brown encouraged everyone to support the school levy.

A question was raised concerning how the school would handle a report of a cougar siting. Superintendent Ames stated the school would go into lock down mode and law enforcement would be called in to handle the situation.

### 2. Appointments

a.) Appointment of Spokane Transit Authority Smaller Cities Board Member and alternate. Council was not interested, Mayor Maike filled the position.

**Councilmember Roberts made motion to approve, Councilmember Burton seconded. Motion carried 6-0.**

Councilmember Paikuli offered to be the alternate

**Councilmember Roberts made motion to approve, Councilmember Burton seconded. Motion carried 6-0.**

b.) AWC Employee Benefit Trust Board of Trustees has a vacancy for anyone interested.

c.) Councilmember Laura Parsons was nominated for the Protem Mayor position.

**Councilmember Burton made motion to approve nomination, Councilmember Olson seconded. Motion carried 6-0.**

### 3. Meetings and Other Information

a.) April 3, 2018 at 5:00 pm - WCIA Insurance will be here for training

#### **4. Staff Report**

##### a.) Update on Washington State Sick Leave Law

1. Beginning Jan. 1, 2018 state law requires that employers provide 1 hour of sick leave per 40 hours of work regardless if they are FT/PT or seasonal.
2. All Councilmembers now have a City e-mail. City Attorney McMullen advised council to archive email and not delete them due to the City is required to keep emails for 3 years.
3. The police contract has been terminated due to the Sheriffs' Office is going to a County wide cost allocation formula for all contracts. Services will still be provided through December 31, 2018. Mayor Maike wants solid data gathered prior to community meetings being scheduled.

#### **FINANCE COMMITTEE REPORT**

1. Payments going out looked higher than normal due to the City insurance payment that is due at the beginning of each year. Also, the grant the City received for the LED street light conversion project had to be paid out as well.

#### **PLANNING COMMISSION REPORT**

1. Meeting scheduled for last Thursday of January.

#### **PARKS AND RECREATION COMMITTEE REPORT**

1. The City is working with the schools to coordinate gym times. The park and rec program is still in need of coaches.

#### **PUBLIC WORKS/RECYCLING COMMITTEE REPORT**

1. Citizens encouraged to call the City if they get missed during the snow plowing. A couple of hydraulics had to be repaired, which maintenance department was able to do themselves. A new lake pump was installed off 4th Street in order to keep Medical Lake levels from flooding the lift station.

#### **PUBLIC SAFETY COMMITTEE REPORT - None**

**MEMBERS REPORT** – Mayor Maike requested the Council to think about who would be her replacement for the Community Development Advisory Committee. She will be looking for nominations at the next City council meeting.

Council is hoping to continue to press legislation from Eastern State Hospital for funding.

**CONSENT AGENDA**

**1. Approval of Claims and Payroll**

**Claims:** Warrants 32533 through 32539 and 32551 through 32633 for \$375,992.42.

**Payroll Claims:** Warrants 11724 through 11751 and 32540 through 32550 for \$130,941.97.

**Councilmember Paikuli motioned to approve, Councilmember Burton seconded  
Motion Carried 6-0.**

**OLD BUSINESS - None**

**EXECUTIVE SESSION - None**

**ADJOURNMENT**

**Councilmember Roberts made motion to adjourn, Councilmember Burton seconded.  
Council meeting adjourned at 7:07 PM.**

---

Mayor

---

Finance Director