

**CITY OF MEDICAL LAKE
City Council Regular Meeting**

6:30 PM
November 7, 2017

MINUTES

Council Chambers
124 S. Lefevre Street

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Elizabeth Rosenbeck
A.J. Burton
Destiny Stein
Shirley Maike
John Paikuli
Jessica Roberts

Administration/Staff:

John Higgins, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Cindy McMullen, City Attorney
Jason Mayfield, Fire Chief

CALL TO ORDER

Mayor Higgins called the meeting to order at 6:30 PM

PLEDGE OF ALLEGIANCE

Mayor Higgins led the Pledge of Allegiance

ADDITIONS TO AGENDA

Revised council minutes dated 10/17/2017; First reading - EMS Levy and Property Tax increase. The Non-Conforming Use. Ordinance 1058 tabled, will be on next council agenda.

EXCUSED ABSENCE(S)

Councilmember Maike made motion to excuse Councilmember Parsons, Councilmember Stein seconded. Motion carried 6-0.

APPROVAL OF MINUTES

1. October 17, 2017 Regular Council Meeting

Councilmember Roberts made motion to approve, Councilmember Burton seconded. Motion carried 6 -0.

2. October 19, 2017 Budget Workshop

- **Requested format of council minutes be changed.**
- **Verbatim/digital recording of meeting is available upon request.**
- **Council agreed to table the minutes until recording was checked and corrections made, if any.**
- **Motion to table approved 6-0.**

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS

None

MAYOR'S REPORT

1. Proclamations, Presentations and Recognitions

- a.) Susan Meyer with STA thanked Mayor Higgins and staff. Decisions for transportation center changes will be finalized September 2018. The center is located at Exit 272 off I-90. Carl Atterstom with STA stated, bus service improvements were approved by over half of the citizens throughout the West Plains. Service improvements will be phased in. The anticipated start time will be 2020 for the interchange. A survey online is available. Contact Carl Atterstom at (509) 325-6089 for questions.

2. Appointments

None

3. Meetings and Other Information

None

4. Staff Report

- a.) The Approval of Public Defense Grant from the Washington State Department of Public Defense in the amount of \$5,000.00. The grant is spread out over 2 years. Cheney Court Administrator Terri Copper thanked for work involved in procuring grant.

Councilmember Maike made motion to approve, Councilmember Rosenbeck seconded. Motion carried 6-0

FINANCE COMMITTEE REPORT

1. Public Hearing for 2018 Revenue Sources and Possible increase in Property Tax and EMS Revenues - A second hearing was set for posting requirements. Mayor Higgins opened public hearing at 6:59 PM. No new or additional business. Mayor Higgins closed hearing at 7:00 PM.
2. Public Hearing for 2018 Preliminary Budget - Mayor Higgins opened the public hearing at 7:00 PM. Due to budget laws and the 2017 calendar year, it was the first time the budget was made available to the public. Mayor Higgins closed the hearing at 7:04 PM.

PLANNING COMMISSION REPORT

1. Set Ordinance 1059: Amending MLMC Chapter 17.43 Nonconforming Use - First Reading. Adds an exemption if time runs out, due to legal issues, etc.

Councilmember Paikuli made motion to approve, Councilmember Roberts seconded. Motion carried 6-0

PARKS AND RECREATION COMMITTEE REPORT

No meeting. Noted fall season was successful. Sign-ups for basketball registration are currently being taken. The winter recreation program for the school has commenced. Recreation numbers for the City are up.

PUBLIC WORKS/RECYCLING COMMITTEE REPORT

The compost trailer closure has been extended to November 13, 2017.

PUBLIC SAFETY COMMITTEE REPORT

There were 77 incidences in October and 66 were EMS. Eleven of the calls were at the State institutions. There were 11 no response incidences. Training continuing for volunteers with the Fire Department. Fire Chief Mayfield thanked the Spokane County Sheriffs' Department for attending and contributing to the Public Safety Committee meetings.

City administrator Doug Ross requested the first reading for Ordinance 1058: Amending MLMC, Chapter 2.32 - Volunteer Fire Department 2.32.190 Compensation

Councilmember Rosenbeck made motion to approve, Councilmember Paikuli seconded. Motion carried 6-0.

MEMBERS REPORT

Nothing to report. A request was made for a mobile app or service button to access the City's web page and fix the burn ban link.

CONSENT AGENDA

1. Approval of Claims and Payroll

Claims: Warrants 32275 thru 32283 and 32295 thru 32359 for \$100,511.96.

Payroll Claims: Warrants 11669 thru 11694 and 32284 thru 32294 for \$131,106.02.

Councilmember Maike motioned to approve, Councilmember Paikuli seconded Motion Carried 6-0.

OLD BUSINESS

1. Set Ordinance 1056: Setting the Emergency Medical Service Rate for 2018; second reading

Councilmember Maike motioned to approve, Councilmember Roberts seconded Motion Carried 6-0

2. Set Ordinance 1057: Setting the Property Tax Rate for 2018

**Councilmember Maike motioned to approve, Councilmember Rosenbeck seconded
Motion Carried 5-1, Councilmember Burton opposed**

EXECUTIVE SESSION

None

ADJOURNMENT

Councilmember Paikuli made motion to adjourn, Councilmember Stein seconded. Council meeting adjourned at 7:18 PM.

Mayor

Finance Director