

**City of Medical Lake
Regular Council Meeting
September 19, 2017**

Mayor Higgins called the regular meeting to order at 6:30 pm. Council, staff and audience said the Pledge of Allegiance.

Council Present: Elizabeth Rosenbeck, Jessica Roberts, AJ Burton, Destiny Stein, Shirley Maike, John Paikuli, and Laura Parsons

Staff Present: City Administrator Doug Ross, City Attorney Cindy McMullen and Finance Director Karen Langford

Others Present: Residents and Spokane County Sheriffs' Deputy

Additions to the Agenda: None

Excused Absence(s): None

Approval of Minutes: Councilmember Rosenbeck motioned to approve. Councilmember Maike seconded. All voted Aye

Interested citizens:

1) Jeri Morgan -556 S. Lake Dr. Medical Lake, WA

Requested city post information online:

1. Would like the full 2017 budget online.
2. Would like to know specifically what the Sheriff's contract covers.

2) Ron Long -622 S. Lake Dr. Medical Lake, WA

1. Would like to know why fishing has declined in the lake?
2. Does the city test the water in Medical Lake?
City Administrator Doug Ross stated the city does test the water in the lake and the City will provide copies of the test report upon request.

3) Fereshteh Momeni -731 E. Kathy Lee Ave. Medical Lake, WA

1. Would like the sidewalk outside of her house fixed. The sidewalk has been broken for almost 2 years and it is a safety hazard.
2. Dr. Momeni also invited the public to attend an upcoming event which focuses on people getting to know each other.
City Administrator Doug Ross advised the sidewalk would be repaired. The repairs were delayed due to emergency street repairs that had to take place this year. He also stated the City tries to maximize the resources available concerning money and staff, however, the parks, water, sewer and streets are the City's top priority.

SCHEDULED ITEMS:

Mayor's Report:

1. **Proclamations, Presentations and Recognitions:** City Attorney Cindy McMullen working on the police budget. Received paperwork from the State in which the City needs to turn in some information on community policing and fire services. The City is hoping to recoup some revenue once the information is turned in.
2. **Appointments:** None
3. **Meetings and Other Information:**
4. **Staff Report:** City Administrator Doug Ross advised the City Council that there are garbage cans on the back side of the lake; they are just down a trail. He also stated another doggy station and swing set for Pioneer Park have been ordered. Wilcox Park was scheduled to get new playground equipment this year, however, the City had to replace a broken park mower. Wilcox Park is slated for new playground equipment in the upcoming year.

a) Spokane County information Technology Department Service Level Agreement for Remote Access Services

City Attorney Cindy McMullen advised the Spokane County Sheriff office houses all of the police records. Both the City Attorney and the courts can access these records. Recently the County instituted a new record keeping program which requires the contract to be updated. City Attorney McMullen asked for approval for the updated contract. There will not be a set-up fee, just the annual fee. Councilmember Maike moved to approve. Councilmember Rosenbeck second. All voted Aye.

Finance Committee Report: Councilmember Maike reported the City is close to a resolution with the new Tyler software.

Planning Commission Report: None.

Parks and Recreation Committee: No meeting. Councilmember Parsons stated Park & Rec Coordinator Ivanna Lomas emailed her that the Voyager Program was a huge success and the City received positive feedback from the parents. Fall sports have started and Medical Lake has 15 teams between volleyball, soccer and football. The fall season is going well. Mayor Higgins followed up on next year's Voyager program. It is due to start July 11th and go through August 17th. The program will run twice a week, Tuesdays and Thursdays, from 7:30 am to 4:30 pm. The school will supply a bus at their expense.

Public Works/Recycling Committee: None

1. Occupational Medicine Associates Drug and Alcohol Testing Service Agreement
City administrator Doug Ross stated this is an update of the current contract for random testing of City maintenance employees who have to have CDL's. Councilmember Paikuli moved to approve. Councilmember Rosenbeck seconded. All vote Aye.

2. **Extension of Agreement Between the City of Medical Lake, Washington and E&H Engineering, INC.**

City Administrator Doug Ross asked to renew the current contract. The City needs a new pump for the lake. There will be not be a rate increase and the contract will run through December 2018. Councilmember Roberts moved to approve, Councilmember Stein seconded. All voted Aye.

Public Safety Committee Report: None

Members Report: City Administrator Ross requested the citizens to please call him if they have any questions about incidents that occur in Medical Lake involving the Sheriffs' Department. He will then contact Captain Ellis with the Spokane County Sheriff's Office, who will relay directly the information that comes from dispatch. This was in response to the incident that happened at the Denny's grocery store recently. Councilmember Roberts asked City Administrator Ross for the details of the incident pertaining to the questions that had been raised concerning the response time of the Sheriffs' Department. Mr. Ross informed the council that the 911 call was placed five minutes after the incident had occurred. The perpetrators had already left the scene and therefore it was not considered a crime in progress. The deputy responded fifteen minutes later and took the report. The incident did not occur the way it was implied on social media.

Councilmember Roberts requested a new date for the budget workshop/brainstorming session be set. Mayor Higgins set the meeting for 6:30 pm on October 19th. Councilmember Roberts made a motion to approve, Councilmember Maike seconded. All voted Aye.

Councilmember Roberts stated the upcoming weekend was the Medical Lake's Hall of fame inductees. Mayor Higgins is one of the inductees. The event will be held at the Medical High School, Saturday evening. Councilmember Burton stated the Greater Spokane Constitution Council is holding an event in honor of Constitution Week on September 21, 2017 at 7:00 PM, at the Northeast Community Center. Everyone is invited.

Councilmember Paikuli thanked the City staff for keeping the rec program so organized and for all the hard work that has been done around the City. Councilmember Maike asked for volunteers to help the food bank with clearing out their building, due to they are getting new flooring at the food bank. Anyone interested in helping, please contact city hall or the food bank directly.

Consent Agenda:

- Claims: Warrants 31989 thru 31996 and 32008 thru 32122 for \$322,288.78
- Payroll: Warrants 31997 thru 32007; 11618 thru 11641 for \$137,084.94

Councilmember Maike motioned to approve. Councilmember Paikuli second. All voted Aye.

Councilmember Roberts asked about the work being done around the Craig Well area. City Administrator Doug Ross advised that has nothing to do with the well. It is a county overlay project.

Adjournment: Councilmember Paikuli motioned to adjourn. Councilmember Stein seconded. All voted aye. Meeting adjourned at 7:18 PM.

Mayor

Finance Director