

**CITY OF MEDICAL LAKE
City Council Regular Meeting**

6:30 PM
December 5, 2017

MINUTES

Council Chambers
124 S. Lefevre Street

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Councilmembers:

Theodore Olson
Jessica Roberts
Destiny Stein
Shirley Maike
John Paikuli
Laura Parsons

Administration/Staff:

John Higgins, Mayor
Doug Ross, City Administrator
Karen Langford, Finance Director
Cindy McMullen, City Attorney
Jason Mayfield, Fire Chief

CALL TO ORDER

Mayor Higgins called the meeting to order at 6:30 PM

PLEDGE OF ALLEGIANCE

Mayor Higgins led the Pledge of Allegiance

ADDITIONS TO AGENDA

1. Theodore Olson gets sworn in as City of Medical Lake Council Position 5.
2. Add cancellation of Council Meeting scheduled for January 2, 2017.

**Councilmember Paikuli made motion to approve, Councilmember Roberts seconded.
Motion carried 6-0**

3. Cancel Council Meeting scheduled for January 2, 2017.

**Councilmember Maike made motion to approve, Councilmember Parsons seconded.
Motion carried 6-0**

EXCUSED ABSENCE(S) – Councilmember Burton

Councilmember Paikuli made motion to excuse, Councilmember Roberts seconded. Motion carried 6-0.

APPROVAL OF MINUTES

1. November 21, 2017 Council Meeting
 - A. Make Councilmember Parsons presence correction to November 21st minutes.

**Councilmember Maike made motion to approve, Councilmember Paikuli seconded.
Motion carried 6-0**

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS – None

MAYOR'S REPORT

1. Proclamations, Presentations and Recognitions

- A. December 9th, upcoming Saturday -Winterfest.
- B. Mayor Higgins will not be on the STA board next year. Council needs to vote for new representative. The form will be available at the next council meeting, traditionally, the mayor is the representative.

2. Appointments -None

3. Meetings and Other Information - None

4. Staff Report

- A. City Administrator Doug Ross advised the maintenance crew has been very busy as well as there have been several water main breaks. Lake levels are high and the lake is being monitored closely.

FINANCE COMMITTEE REPORT

1. Ordinance 1061: Setting the Salary and Compensation for Appointive Officers and Employees of the City of Medical Lake

- A. City Administrator Doug Ross stated the only change is the 2% increase for union contract.

**Councilmember Maike made motion to approve, Councilmember Paikuli seconded.
Motion carried 6-0**

2. Resolution 509: Setting Administrative Fees and Charges for 2018.

- A. City Administrator Doug Ross stated that there have been no changes.

**Councilmember Maike made motion to approve, Councilmember Roberts seconded.
Motion carried 6-0**

3. Resolution 510: Setting Utility Fees for 2018.

- A. City Administrator Doug Ross advised there are no changes except for the tipping fees for solid waste. The City can absorb the cost with the ending cash balance.

**Councilmember Maike made motion to approve, Councilmember Stein seconded.
Motion carried 6-0**

4. Future firework permits may have fees accessed.

PLANNING COMMISSION REPORT

1. New dental office is going in next to Tommy G's coffee stand.

PARKS AND RECREATION COMMITTEE REPORT

1. The tree lighting and fireworks for the Winter Festival are at 5pm. The whole event is scheduled from 1-7 pm.
2. The new swing set is going in at Pioneer Park.
3. Park & Rec department is in need of coaches for youth basketball.
4. Fees are waived for volunteer coaches' children.

PUBLIC WORKS/RECYCLING COMMITTEE REPORT

1. The City is ready for snow. Plowing and street conditions are determined by when the snow actually falls, the frequency of snowfalls, the type of snow falling and the accumulation amounts.

PUBLIC SAFETY COMMITTEE REPORT

1. We had 49 incidences in November.
2. Graduation for volunteers at the Medical Lake High School, December 21, 2017 at 7 pm.
3. New thermo-image cameras and rechargeable battery packs for radios were purchase.
4. Sheriff reports are helpful to the fire department.
5. City Administrator Doug Ross also gets the daily Sheriff reports.

MEMBERS REPORT

1. A question was asked about the concrete and if the City contracts with a specific company. City Administrator Doug Ross advised the City takes the lowest of 3 bids. If the cost exceeds a certain dollar threshold the City is required to go out to public bids otherwise they can be phone quotes.
2. Each new Councilmember and the new Mayor attended the Elected Officials Essentials Conference in Airway Heights.
3. Recommended Councilmembers having City emails instead of personal emails.

CONSENT AGENDA

1. Approval of Claims

Claims: Warrants 32409 and 32421 through 32453 for \$51,659.84.

Payroll Claims: 32410 through 32420 and 11695 through 11723 for \$130,120.08

Councilmember Paikuli motioned to approve, Councilmember Stein seconded Motion Carried 6-0.

OLD BUSINESS

1. Ordinance 1060: Setting the Budget for 2018; Second Reading

**Councilmember Paikulli motioned to approve, Councilmember Stein seconded
Motion Carried 6-0**

Mayor Higgins thanked all councilmembers and staff, for their hard work and service for the last twelve years that he has been in office.

EXECUTIVE SESSION - None

ADJOURNMENT

Councilmember Stein made motion to adjourn, Councilmember Roberts seconded. Council meeting adjourned at 6:50PM.

Mayor

Finance Director