

**City of Medical Lake
Regular Council Meeting
August 15, 2017**

Mayor Higgins called the regular meeting to order at 6:30 pm. Council, staff and audience said the Pledge of Allegiance.

Council Present: Elizabeth Rosenbeck, Jessica Roberts, AJ Burton, Destiny Stein, Shirley Maike and Laura Parsons

Staff Present: City Administrator Doug Ross, City Attorney Dennis McMullen, Finance Director Karen Langford and Asst. Fire Chief Corey Stevens.

Others Present: Residents and Cheney Free Press reporter.

Additions to the Agenda: None

Excused Absence(s): John Paikuli - Councilmember Maike motioned to approve absence. Councilmember Stein seconded. All voted Aye.

Approval of Minutes: Councilmember Maike motioned to approve. Councilmember Parsons seconded. All voted Aye

Interested citizens:

1) Art Kulibert 405 S. Fellows, Medical Lake, WA

Talked about 2 websites /community pages and some concerns of the public:

1. How accurate are the electronic water meters and the utility bills being generated?
City administrator Ross stated that anyone with meter concerns should contact the City's maintenance dept..
2. Mr. Kulibert discussed Washington State's recently announced property tax rate increase to help cover school costs.

2) Chelsea McFarland - 17105 W. Medical Lake Four Lakes Rd, Medical Lake, WA

1. Asked about replacing a missing swing seat at Waterfront Park.
City Administrator Ross stated the city will look into getting it taken care of.

3) Amanna Nova - 545 S. Silver Lake, Medical Lake, WA

1. Asked to have an extra garbage can along the back side of the lake trail.
City Administrator advised the Council they will place a garbage can on the back side of the trail.

SCHEDULED ITEMS:

Mayor's Report:

1. **Proclamations, Presentations and Recognitions:** None
2. **Appointments:** None
3. **Meetings and Other Information:** Councilmember Roberts inquired about the STA groundbreaking at the park and ride being constructed along the south side I-90. Mayor Higgins responded that he and

Councilmember Rosenbeck attended from the City, as well as many others from the surrounding area.

4. Staff Report: City Administrator advised the Council that approval was given to Avista for the installation of two new street lights along Graham Rd. Administrator Ross also advised the Council that the City had hired a company to place and manage the City's municipal Code online.

Finance Committee Report: Councilmember Maike advised things are moving forward with Tyler.

Planning Commission Report: City Administrator Doug Ross stated they are working on making revisions to the City's Non-Conforming Use code.

Parks and Recreation Committee: Councilmember Parsons and Parks & Recreation coordinator Ivanna Lomas attended Parks and Recreation Committee meeting. There were 50-75 people who attended the 5-k fun run. They are figuring out a way to make Youth Golf more fun. The Voyager Program seems to have been a success so far. Fall youth sports will include Reardan and Davenport for Volleyball only. Repair to the swing set has been addressed. The before school program is going well. Mayor Higgins is working with the school to possibly put in a Hoopfest area in the high school bus loop, to include a sand volleyball court, horseshoe pits and playground equipment. Avista may possibly light the area for the school. The Bluegrass festival went well, any money left over still goes to the City Outreach or Foodbank programs. Wilcox Park has a broken piece of playground equipment and parts have been ordered. Weeds and upkeep are a concern, may need to reapply herbicide.

Public Works/Recycling Committee:

1. **Set Public Hearing on Six Year Transportation Improvement Plan for August 15, 2017 Council Meeting**

Councilmember Parsons introduced the agenda item. Mayor Higgins opened the public hearing at 6:48 p.m. Administrator Ross gave a brief staff report and stated that due to the City's size most projects contained within the plan are grant dependent. Administrator Ross stated that the importance of the plan is to determine which street repair grants to write for the upcoming year and that due to the City's population probably exceeding 5,000 in 2018, this would be the last year the City is eligible for grant funding from the Washington State Transportation Improvement Board's Small City Account. Administrator Ross further stated that the street project priorities are set with the help of the maintenance supervisor. Mayor Higgins called for public testimony.

1) Art Kulibert, 505 S. Fellows St., Medical Lake, WA

Mr Kulibert stated that he would like the City to have its own dedicated funding source for streets.

Mayor Higgins closed public hearing 6:51pm.

Councilmember Roberts asked if the City had ever approved a street levy. Administrator Ross replied not to his knowledge and currently the main revenue sources for the street fund are the general fund and gas tax revenues. Mr. Kulibert asked about possibly adding a license plate fee like Spokane Valley does. Administrator Ross replied the City would need to set up a Transportation Benefit Districts which would take a vote of the residents. Councilmember Parsons moved to approve Resolution 508 Transportation Improvement Plan 2018-2023. Councilmember Roberts second. All voted Aye.

Public Safety Committee Report:

1. **Lease Agreement with Fastenal Vending Solutions for Fastenal Locker Unit**

Assistant Fire Chief Stevens reported to the Council that the fire department would like to install a vending machine type unit to dispense fire department supplies. There is no cost for the machine itself, however it must be stocked with supplies sold by Fastnal. Administrator Ross informed the Council that his main concern was security and tracking the users of the supplies, and Stevens responded that each fire department member receives a code that

must be entered into the machine when supplies are procured. Councilmember Rosenbeck motioned for approval. Councilmember Parsons seconded. All voted aye.

Councilmember Stein reported in July there were 66 incidents, most which were EMS calls. There were seven illegal burns. 17% of the call volume was to Westlake and Lakeland Village. There were only 4 incidents of no response and no calls on 4th of July. Capt. Dave Alice of the Spokane County Sheriffs' Department attended the public safety meeting. The City Fire Department has a few new recruits but they are still short on volunteers. Asst. Fire Chief Stevens is on the lookout for free surplus equipment. City Administrator Doug Ross advised council of the statewide burn ban.

Members Report:

Councilmember Laura Parsons stated she was happy about the City's Municipal Code was going to be online.

Consent Agenda:

- Claims: Warrants 31901 thru 31902 and 31914 thru 31988 for \$101,293.07
- Payroll: Warrants 31903 thru 31913; 11596 thru 11617 for \$132,967.20

Councilmember Maike motioned to approve. Councilmember Roberts second. All voted Aye.

Councilmember Roberts stated she had a work conflict with meeting the 5 p.m. start date for the budget workshop the Mayor scheduled for September 19th and requested a different date and time. Mayor Higgins said he would get with Administrator Ross about it and send an email to the Council.

Adjournment: Councilmember Roberts motioned to adjourn. Councilmember Burton seconded. All voted aye. Meeting adjourned at 7:08 PM.

Mayor

Finance Director