

**City of Medical Lake  
Regular Council Meeting  
December 20, 2016**

Mayor Pro Tem Destiny Stein called the regular meeting to order at 6:30 pm. The Council, staff and audience said the Pledge of Allegiance.

**Council Present:** John Paikuli, Elizabeth Rosenbeck, Shirley Maike, Jessica Roberts and AJ Burton

**Staff Present:** City Administrator Doug Ross, Finance Director Karen Langford, City Attorney Cindy McMullen and Fire Chief Jason Mayfield

**Others Present:** Residents and Cheney Free Press reporter

**Additions to the Agenda:** None

**Excused Absences:** Councilmember Maike motioned to excuse Councilmember Parsons. Councilmember Paikuli seconded. All voted aye.

**Approval of Minutes:** Councilmember Paikuli motioned to approve the December 6, 2016 minutes. Councilmember Maike seconded. All voted aye.

**Interested citizens:** None

**SCHEDULED ITEMS:**

**Mayor's Report:**

**1. Proclamations, Presentations and Recognitions:**

**2. Appointments:** None.

**3. Meetings and Other Information:** None

**4. Staff Report:**

a) Appointment of Mayor Higgins and Alternate to Spokane Transit Authority Board of Directors

Councilmember Rosenbeck asked why the City was appointing someone to the STA Board. City Administrator Ross explained that the small cities are represented by a single voting member, and that voting member rotates through the different small cities. 2017 is the City of Medical Lake's turn to have the voting member. Councilmember Maike motioned to appoint Mayor Higgins to the Board and Councilmember Rosenbeck as the alternate. Councilmember Paikuli seconded. All voted aye.

b) Interlocal Agreement Between the City of Cheney and the City of Medical Lake for Municipal Court Services

City Administrator Ross stated the five year agreement was reviewed by City Attorney McMullen. Cheney Court Administrator Terri Cooper gave a presentation on the court services Cheney provides on behalf of the City of Medical Lake. Presented was a graph showing the statistics from 2012 to present on all court filings and revenues. Court Administrator Cooper explained how the overall court costs are established using a formula the State Courts as well as Spokane County Courts use. The formula is based on a per case basis. Court Administrator Cooper stated figures are reviewed annually and the annual court costs can be prorated if need be. Councilmember Roberts asked about the number of actual court filings vs the number of incidents the Spokane County Sheriffs' Office responds to and what the court filings consisted of. City Attorney McMullen explained all the misdemeanor and gross misdemeanor cases stayed local and the felony cases are forwarded to Spokane County. Court Administrator Cooper did not have a number for the actual filings vs the incident responses but City Administrator Ross stated he receives a daily report from the Sheriffs' Office and could come up with a figure if needed. Councilmember Paikuli asked for clarification on the graph and the filing statistics. Court Administrator Cooper informed the council the graph was generated solely from Medical Lake case filings. Court Administrator Cooper also mentioned that the Spokane County Sheriffs' Office has stated they are happy with the way the cases have been handled through the Cheney Municipal Court. Councilmember Paikuli motioned to accept the court services interlocal agreement. Councilmember Rosenbeck seconded. All voted aye.

c) Agreement for Indigent Defense Professional Services with Sean O-Quinn, Public Defender

City Attorney McMullen explained to the Council that Public Defender costs were not normally a court expenditure, but should be handles through a separate professional services contract. She reviewed Mr. O'Quinn's retainer and stated it is reasonable and in line with other public defenders. City Attorney McMullen also stated the agreement does not cover co-defendants or conflict cases but that a conflict public defender policy is in place which charges \$250 per case. Councilmember Maike made a motion to approve, Councilmember Paikuli seconded. All voted aye.

**Finance Committee Report:** No Report

**Planning Commission Report:** City Administrator Ross informed the Council there would be a Planning Commission meeting on 12/29/2016.

**Parks and Recreation Committee:** No report.

**Public Works/Recycling Committee:** City Administrator Ross thanked the City's maintenance crew for the good job they did on the city streets after the latest snowfall. City Administrator Ross also informed the Council of a claim for flood damage that was recently filed due to a broken water main. He explained the city is working with the property owner and the claim will be turned over to WCIA. He also explained how it is WCIA that determines any claim payments, not the City.

**Public Safety Committee Report:** Councilmember Burton asked Fire Chief Mayfield about a recent fire that occurred. Chief Mayfield stated it was a fire that started on a back deck. Assistant Fire Chief Stevens is a neighbor

and was the first to respond. He helped the home owner contain the fire until the City Fire Department could respond. Chief Mayfield stated the deck was a loss and the exterior was damaged but there was no damage to the interior.

**Members Report:** Councilmember Roberts asked about the upcoming committee appointments. City Administrator Ross stated the Mayor would appoint committee members after the first of the year.

**Consent Agenda:** Councilmember Maike moved to approve Claims in the amount of \$193,474.80. Councilmember Roberts seconded. All voted aye.

**Old Business:**

1. Ordinance 1053: Setting the Salaries and Compensation for Appointive Officers and Employees of the City of Medical Lake; Second Reading

Councilmember Paikuli motioned for the second reading of Ordinance 1053. Councilmember Maike seconded. All voted aye.

**Executive Session:** None

**Adjournment:** Councilmember Burton motioned to adjourn. Councilmember Rosenbeck seconded. All voted aye. Meeting adjourned at 6:55 PM.

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Mayor

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Finance Director