

**City of Medical Lake  
Regular Council Meeting  
October 4, 2016**

Mayor John Higgins called the regular meeting to order at 6:30 pm. The Council, staff and audience said the Pledge of Allegiance.

**Council Present:** AJ Burton, Shirley Maike, John Paikuli, Laura Parsons, Jessica Roberts, Elizabeth Rosenbeck

**Staff Present:** City Administrator Doug Ross, Asst. Fire Chief Corey Stevens, City Attorney Cindy McMullen, Finance Director Karen Langford

**Others Present:** Residents and Cheney Free Press reporter

**Additions to the Agenda:** None

**Excused Absences:** Destiny Stein – Council Member Paikuli moved to approve, Council Member Burton seconded. All voted aye.

**Approval of Minutes:** Council Member Maike motioned to approve the September 20, 2016 Special and Regular minutes. Council Member Paikuli seconded. All voted aye.

**Interested citizens:** None

**SCHEDULED ITEMS:**

**Mayor's Report:**

**1. Proclamations, Presentations and Recognitions:**

A) Christy Onzay with the Medical Lake library gave a presentation on the different programs and courses currently offered by the library. They range from classes for seniors to classes and workshops for children of all age groups. Toddler and pre-school programs are also available. A seed library was started in February of this year. Council Member Roberts thanked the library for all the different services they provide to the community and its citizens.

**Appointments:** None.

**Meeting and Other Information:**

- A) Mayor Higgins is currently working with Eastern State Hospital on transportation issues for court.
- B) This month will be the last month for post card utility bills. The new utility billing system will be implemented the end of this month. Utility bills will go back to being folded and put in envelopes. Utility bills will still be available via email.
- C) The final walk through for the maintenance building is scheduled for October 5<sup>th</sup>, 2016.

**Staff Report:**

A) Sale of Gun Range to the State of Washington, Department of Enterprise Services in the amount of \$10,000. City Council Member Maike made a motion to approve, seconded by Council Member Paikuli. Council polled: all ayes.

B) Clerk/Cashier Job description was updated. Council Member Maike made a motion to approve, seconded by Council Member Parsons. Council polled: all ayes.

C) Mayor Higgins introduced new Finance Director Karen Langford and thanked her for stepping in during time of transition.

**Finance Committee Report:**

Public hearing for 2017 Revenue Sources set for October 18, 2016 at 6:30 PM. City Council Member Maike made a motion to approve, seconded by Council Member Burton. Council polled: all ayes

**Planning Commission Report:** No Report.

**Parks and Recreation Committee**

Council Member Burton reported Yoga to run from October 11<sup>th</sup> to November 11<sup>th</sup> 2016. Softball had 7 teams participate. Basketball sign-ups start October 17, 2016. Wilcox park to get new equipment in 2017. Hallett before school program is operating 5 days a week.

**Public Works/Recycling Committee Report:** Council Member Parsons stated nothing new to report

**Public Safety Committee Report:**

Council Member Paikuli reported Fire Department is currently choosing air packs that will be purchased in bulk this year in order to save money on overall cost. Fire Department is looking at purchasing a Brush truck that is not a stick shift. The Fire Department will be hosting a Halloween event on October 31st.

**Consent Agenda:** Council Member Maike moved to approve Claims and Payroll in the amount of \$107,615.59, seconded by Council Member Parsons. Council polled: all voted aye

**Old Business:** Ordinance 1049: Avista Gas Franchise Agreement; second reading. Council Member Paikuli made a motion to approve, seconded by Council Member Burton. Council polled: all ayes

**Executive Session:** None

**Adjournment:** Mayor Higgins reconvened the regular session at 7:12 PM. Council Member Paikuli motioned to adjourn the meeting at 7:12 PM, Council Member Burton seconded.

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Mayor

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City Administrator