

STAFF REPORT:**Interlocal Agreement between Spokane County and the City of Medical Lake regarding Commute Trip Reduction Implementation 2011 – 2013**

Aurora Crooks, TDM Manager was not able to attend this meeting so Administrator Ross gave an update on the agreement. The city has been allocated \$11,010.03 from WSDOT for implementation and administration CTR Plans and Ordinances over the next two years. This agreement allows Spokane County to retain those funds in exchange for the County performing the required tasks in order to remain in compliance with the CTR laws. After discussion, Councilmember Jorgenson made a motion, seconded by Maike to approve the Interlocal Agreement between Spokane County and the City of Medical Lake regarding Commute Trip Reduction Implementation 2011 – 2013 and authorize Mayor Higgins to sign it. Council polled; all ayes.

Mayor Higgins reported that bus route #67 is no longer running. Councilmember Redell stated budget meetings with STA begin tomorrow and as part of the committee, she will be working to keep connectivity.

State of Washington, Department of Corrections Contract Attachment A; Offender Work Crew Projects

This contract will allow the state to continue to provide offender work crews for the city's recycling facility. The rate of pay remains at \$1.00 per hour per each offender work crew participant. Councilmember Paikuli made a motion, seconded by Jorgenson to approve the State of Washington, Department of Corrections Contract Attachment A; Offender Work Crew Projects and authorize Mayor Higgins signature. Council polled; all ayes.

Administrator Ross also reported that the new roof on the picnic shelter at WFP has been completed. He also stated that the SCSO will be doing an emphasis patrol pertaining to teen smoking in hopes of curbing offenders around the high school and Pioneer Park.

FINANCE:**Vision MS – Software Upgrade price quote**

Finance Director McBroom asked for council approval to proceed with the software upgrades for the city's utility, budget (financial cash management) and payroll programs. This request was discussed at the budget workshop and a price quote is being presented for approval. It will cost \$41,000 for the system upgrades and conversion fees plus tax and a one-time licensing fee. There will be a cost of \$5,175 per year for the annual assurance (maintenance/support) fees. After discussion, Councilmember Jorgenson made a motion to approve the Vision MS Software Upgrades. Motion seconded by Councilmember Paikuli. Council was polled; all ayes.

PLANNING REPORT:

Administrator Ross reported that comprehensive plan updates have been completed and will be coming to council for review and approval. Council was asked how they would prefer to receive the drafts. They can be distributed in their entirety or in chapters. There was discussion and it was decided that if there are not too many changes they would be ok with the whole plan, but if too many changes are included, they best way to review would be by chapters.

PARKS AND RECREATION COMMITTEE REPORT:

No committee report. Administrator Ross informed council that he is working with the state to get an agreement to use Pine Lodge Gym again this year. The agreement will be through March of 2012. It will come to council for approval when it is completed.

PUBLIC WORKS COMMITTEE REPORT:

City of Medical Lake Safety Manual Addendum; Outdoor Heat Exposure

Administrator Ross briefed council on the reason for this addendum. The city currently has a safety manual (which is given to all employees when hired) and to ensure compliance with Labor & Industries Outdoor Heat Exposure rule, WAC 296-62-095, for employees who are exposed to temperatures at or above those in Table 1 of the regulations, this addendum will be added to our manual. Language for this addendum came directly from L & I. Councilmember Jorgenson made a motion, seconded by King to approve the City of Medical Lake Safety Manual Addendum; Outdoor Heat Exposure and add it to the current Safety Manual. Council polled; all ayes.

PUBLIC SAFETY COMMITTEE REPORT:

West Plains Recruit Structural Academy Interlocal Agreement

Chief Estes explained that this training academy agreement is between Airway Heights Fire Dept., ML Fire Dept. and Spokane County Fire District #10. The academy will be hosted by District #10. Fees to participate in this training will be considerably less than previous training classes. It will be beneficial in many ways to have this interlocal agreement. There was discussion. After discussion Councilmember King made a motion, seconded by Burton to approve the West Plains Recruit Structural Academy Interlocal Agreement and authorize Mayor Higgins signature. Council polled; all ayes.

Chief Estes thanked council for their support and gave them an update on the 911-Memorial Stair Climb at Bank of America in Spokane. 70 teams participated (270 firefighters). ML had ten participants, 4 volunteered for staff work. Several thousand dollars was raised at this event and it benefits the National Fallen FF Association.

Councilmember Kulibert also reported on the Public Safety Committee meeting. Calls for the month of August were down. He also stated that Brian Lawler, SCSO attended the committee meeting and reminded council that if anyone had questions or problems to call the duty phone. If officers are busy they will always return the calls. It was also noted that a new detective will be working out of the ML office and may be opening the office a couple of hours a day to the public.

MEMBERS REPORT:

Councilmember Jorgenson – Hall of Fame Banquet is Saturday night, cost is \$20. Also, Homecoming is Friday night at the high school.

Councilmember Redell – STA Board meeting tomorrow night. A consultant is looking into restructure of committee meetings for more involvement.

Councilmember Paikuli – 85 people attended the St. Anne’s Cemetery cleanup. Lots of great help and the cemetery improvements are showing.

CONSENT AGENDA:

Approval of Claims and Payroll

Claim Warrants 19782 through 19840 in the amount of \$60,838.24 and Payroll Warrants 9622 through 9641 in the amount of \$118,457.01 dated September 6, 2011 and Claim Warrants 19841 through 19899 in the amount of \$162,023.42 and Payroll Warrant 9643 in the amount of \$14,400.00 dated September 20, 2011 and Firing Range Agreement with U.S. Marshal’s Office were approved by motion from Councilmember Maike, second by Redell. Council polled; all ayes.

OLD BUSINESS:

None.

DISCUSSION OF ADDITIONS TO THE AGENDA:

None.

EXECUTIVE SESSION:

Mayor Higgins called an executive session at 7:05 p.m. Attorney McMullen read the following for the official records. *The City Council will now go into Executive Session to consider: The minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. It is anticipated that the executive session will last 15 minutes. After the executive session, the city council will reconvene the regular session. The city council will take no action on the issue(s) discussed in executive session.*

ADJOURNMENT:

Mayor Higgins called the regular meeting back to order at 7:20 p.m. and adjourned the meeting.

Mayor John Higgins

City Clerk / Finance Director