

City of Medical Lake
Regular Council Meeting
S. 124 Lefevre Street, 6:30 PM
June 17, 2008

Mayor Higgins called the meeting to order at 6:30 p.m.

Council present: A.J. Burton Shirley Maike John Paikuli
 Art Kulibert Howard Jorgenson

Council absent: Brenda Redell and Jeff King: Motion made by Councilmember Maike to excuse Redell and King, second by Burton. Council polled; all ayes.

Staff present: Doug Ross Katrin Smith Bryan Musser
 Pam McBroom Cindy McMullen Jacob Keith
 Ian Hays Jeff Estes Ellen Fender
 Joe Kokinda Nathan Bohanek Thomas Edinger

Others present: 15 Visitors and Cheney Free Press Reporter Cara Lorella.

ADDITIONS TO AGENDA:

None.

MINUTES:

June 3, 2008 Regular Meeting

Motion by Councilmember Maike; second by Burton to approve the minutes of the June 3, 2008 regular council meeting. Council polled; all ayes.

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:

Lois Feken of 912 N Howard approached the podium and addressed Mayor, Council and Staff with her concerns pertaining to the police issue; she stated that she is opposed to the possibility of combining Airway Heights Police Department with Medical Lake Police Department. There was some discussion on this topic.

Lee Williams, Pastor of the Medical Lake Baptist Church, 864 N. Graham Lane asked Mayor, Council and Staff about the denial of the fee waiver request to use Waterfront Park to show movies. It was not their intention to show the movies for religious recognition, but for community participation in an event that is free to the public and might give the youth in town something to do. There was discussion regarding the policies and procedures, and rules governing fee waivers. It was noted by the City Administrator that a church is not considered a service organization, therefore in the current policies it is not listed for exemption from paying fees. Williams asked for reconsideration pertaining to this denial. Motion by Councilmember Jorgenson; seconded by Burton to refer the current procedures governing fee waivers back to Parks and Recreation committee for review on July 11, 2008. City Attorney McMullen noted that she would do some research on the rules and appropriate verbiage to be used in our policies. There was discussion between Mayor, Council and Staff. Question was called, council polled; all voted aye.

Ralph Stearns of 723 E. Lake Street; Medical Lake, Washington addressed Mayor and Council with the following concerns with regard to yearly backflow testing:

- State law requires testing - however many cities don't enforce it.
- The City doesn't earn income enforcing backflow testing.
- Why can't the City hire a code enforcement officer to inspect yards that require backflow testing so that there is fair inspection for everyone; he feels that not every citizen with a sprinkler system is being notified.

It was stated that letters are being sent out to everyone with sprinkler systems. The notification is being done by sections of town, so not everyone receives this notification at the same time. Mayor Higgins commented that staff will follow up on Mr. Stearns concerns.

Glenn Duncan of 905 N. Golden Court; Medical Lake, Washington asked Mayor, Council and Staff if the Police Department or city has a curfew for children under 18 years of age? Reason for the question is because the caps on the street fence around Golden Court were removed by some teens last week, late at night. City Attorney McMullen responded, stating that the City does not have a curfew anymore because it is now illegal.

City Attorney Cindy McMullen reported on the status of the Amistoso appeal on the land use issue.

There was discussion regarding a historical site where Mr. Lefevre had his log cabin.

MAYORS REPORT

PROCLAMATIONS, PRESENTATIONS & RECOGNITION:

None.

APPOINTMENTS:

Volunteer Firefighter; Thomas C. Edinger

Interim Fire Chief Brian Musser introduced new Firefighter Thomas C. Edinger. Mayor, Council, and Staff welcomed him. Mayor Higgins also noted that two additional firefighters have been appointed. They are Mark Johnson and Cliff Denman. They may be able to attend a meeting in the future to meet council.

MEETINGS AND OTHER INFORMATION:

None.

STAFF REPORT:

Police Department Staffing Discussion

Mayor Higgins announced that the City is in the process of trying to hire an Interim Police Chief. This will allow Sgt. Mehrens to work a regular shift again. It was noted that a memo addressed to Council was included in their packets for review and suggestions. More discussion at a later date.

PARKS AND RECREATION COMMITTEE REPORT:

Councilmember Paikuli and Councilmember Burton commented on the discussion regarding the rules/procedures pertaining to fee waivers. It was noted that Recreation Coordinator Roberts will set up a meeting for the Park & Recreation Committee to address this ongoing issue with fee waiver requests. Recommendations for park rule revisions will be brought back to council.

FINANCE:

The City of Medical Lake Fund Performance Recap Year to Date through May 31, 2008 was included in packets for council information.

PLANNING REPORT:

None.

PUBLIC WORKS:

Janitorial Services Bid Award – Vanguard Cleaning Systems

City Administrator Doug Ross explained that the City’s janitorial service, Hoppyhelpers, had to discontinue providing service do to health issues. After the City publicly advertised for janitorial bids 5/18/2008 and 5/25/2008 the City received two bids. One complete bid from Vanguard Cleaning in the amount of \$1595.00 per month and one partial bid from James Pitts Cleaning in the amount of \$1775 per month. James Pitts Cleaning stated that portions of the work would be outsourced and added to the monthly total, making the bid incomplete.

Administrator Ross requested council enter into a contract with Vanguard for janitorial services. Motion by Jorgenson; second by Maike to authorize Mayor Higgins to sign a Janitorial Services Contract with Vanguard Cleaning. Council polled; all voted aye.

Councilmember Jorgenson and City Administrator Doug Ross gave the following report:

- Street patching is being done today.
- City Staff should receive a quote on pricing today on street contract paving; Shamrock is combining their quote with the City and School District.
- The City is purchasing a solar aerator. This is a new type of aerator that floats. Some discussion.

PUBLIC SAFETY COMMITTEE REPORT:

Resolution 442;Special Market Conditions for Purchase of Used and Demonstration Equipment from West Coast Fire and Rescue

Councilmember Kulibert explained that the Fire Department would like to purchase extrication tools. The department did some extensive searching for the best type of extrication tools and price and found that West Coast Fire and Rescue had what they needed at a discounted price because the tools were used and demonstration equipment. In order to satisfy the Washington State bid laws, a resolution must be passed by City Council declaring special market conditions for the purchase of the equipment. Motion by Councilmember Kulibert; seconded by Jorgenson to approve Resolution 442; Declaring Special Market Conditions for Purchase of Used and Demonstration Equipment from West Coast Fire. Council polled; all voted aye. Council thanked the fire department for their hard work and finding such a good price for this type of equipment.

MEMBER REPORTS:

Councilmember Jorgenson announced that the two fund raisers done by the Booster Club were very successful.

CONSENT AGENDA:

Approval of Claims and Payroll

Claim Warrants 15318 through 15389 in the amount of \$303,394.59 and Payroll Warrants 8453 through 8457 in the amount of \$20,755.00 were approved by motion from Councilmember Maike, second by Jorgenson. Council polled; all voted aye.

OLD BUSINESS:

None.

DISCUSSION OF ADDITIONS TO THE AGENDA:

None.

EXECUTIVE SESSION:

The City Council went into Executive Session at 7:10 p.m. for approximately 30 minutes. The council will consider the following: With legal counsel representing the City on a matter or matters relating to an enforcement action or litigation or potential litigation involving the City, its officers or employees when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City. After the executive session, the council will reconvene the regular meeting. No action will be taken on the issue discussed during executive session.

ADJOURNMENT:

The regular meeting reconvened and Mayor Higgins adjourned the meeting at 7:40 p.m.

Mayor Higgins

City Clerk / Finance Director