

City of Medical Lake
Regular Council Meeting
S. 124 Lefevre Street, 6:30 P.M.
January 17, 2012

Mayor Higgins called the regular meeting to order at 6:30 p.m.

Council present: A. J. Burton Shirley Maike Howard Jorgenson
Newly elected Councilmember, Laura Parsons

Council Absent: Art Kulibert and Jeff King
Councilmember Redell made a motion, seconded by Burton to excuse Councilmember's Kulibert and King from this meeting. Council polled; all ayes.

Staff present: Doug Ross Cindy McMullen Pam McBroom Jeff Estes

Others present: Cheney Free Press reporter James Eik and 5 visitors.

ADDITIONS/DELETIONS TO AGENDA:
None.

MINUTES:
Councilmember Maike made a motion, seconded by Jorgenson to approve the Regular Council Meeting Minutes for December 20, 2011. Council polled; all ayes.

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:

Russ Brown – PO Box 27, Medical Lake – MLSD #326

Mr. Brown talked with council about the upcoming Maintenance & Operations Replacement Levy for MLSD #326. Handouts were given to council and staff. The following facts were given.

- Proposed levy replaces an expiring three-year levy approved in March 2009
- The rate is \$1.99 per thousand of assessed value
- If the levy is approved, the school district will be eligible to receive additional state levy equalization matching funds of \$1.5 million dollars
- The levy will provide \$1,097,622 in 2013; \$1,130,551 in 2014; and \$1,164,467 in 2015 – the money will be used to fund essential programs for students

Mr. Brown introduced Jerry Carver, Chairman for the Citizens for ML Schools and Pam Veltri, Superintendent of ML schools. He then asked for Mayor and council support. Councilmember Jorgenson made a motion to draft a resolution in support of the MLSD #326 levy proposal. Councilmember Redell seconded the motion. Council was polled; all ayes.

Judy Wilson – 851 S. Hallett Street – problem with parked cars in the lot across from where she lives. She asked if there was anything the city could do the help with this issue. There are so many vehicles, it's like a used car lot and recently there has been a large motor home parked there and you cannot see around it. This creates a hazardous situation for drivers. The Mayor and City Administrator will have the code enforcement officer address this issue.

Councilmember Jorgenson also asked code enforcement to address the issue of broken windows that need boarded up at the old Cenex gas station. Administrator Ross stated that the problem has been addressed. Also, Councilmember Redell stated that the large shrubs at the corner of Stanley and Hwy. 902 (the Conoco station) cause a line of site vision problem.

MAYORS REPORT

PROCLAMATIONS, PRESENTATIONS & RECOGNITION:

None.

APPOINTMENTS/RESIGNATIONS:

Mayor Pro-Tempore for 2012

Mayor Higgins asked council for nominations for Mayor Pro-Tempore for 2012. After some discussion Councilmember Maike was nominated. Councilmember Redell then made a motion, seconded by Jorgenson to appoint Councilmember Maike as the Mayor Pro-Tempore for 2012. Council polled; all ayes.

MEETINGS AND OTHER INFORMATION:

None.

STAFF REPORT:

Administrator Ross updated council on a couple of items. All maintenance vehicles are prepped and ready for snow. He also reminded council that the maintenance vehicle radios will need upgraded because of the frequency changes that are going into effect.

FINANCE:

Finance Director McBroom reported that the Audit Exit had been completed today. The recently completed audit was for 2009 and 2010. There are no findings, no management letters, and just a couple of suggested changes. In all - the city had a very good audit. Also, council has been given the end of the year reports. The books for 2012 have been closed. Financially, the cities ending balances were on target.

PLANNING REPORT:

Administrator Ross reported that he is working on a code revision to allow for a hearing examiner.

PARKS AND RECREATION COMMITTEE REPORT:

Intergovernmental Cooperation Agreement for Combined Recreational Efforts in the West Plains

This agreement is for the running of the West Plains Medical Lake, Airway Heights and Cheney (MAC) adult recreation program. Although a current contract exists, this new contract changes the method in which fees are distributed. Team fees will now be distributed based on the number of teams participating from each municipality rather than equally sharing the revenue collected. Councilmember Redell made a motion, seconded by Jorgenson to approve the Intergovernmental Cooperation Agreement for Combined Recreational Efforts in the West Plains. Council polled; all ayes.

PUBLIC WORKS/RECYCLING COMMITTEE REPORT:

Extension of Agreement between the City of Medical Lake and E & H Engineering, Inc.

The current Engineering Agreement with E & H Engineering allows for the yearly extension of the agreement upon mutual consent. Council was reminded that the City already has a separate agreement for engineering services with E & H Engineering for the SR 902 Sidewalk Continuation Project for 2012. This extension agreement is for all other types of engineering services the City may need. Councilmember Jorgenson made a motion to approve the Extension of Agreement

between the City of Medical Lake and E & H Engineering, Inc. Councilmember Redell seconded the motion. Council polled; all ayes.

PUBLIC SAFETY COMMITTEE REPORT:

Engineering Services Agreement with Providence Sacred Heart Medical Center and Children's Hospital

Councilmember Burton gave a committee report and made a motion to approve the Engineering Services Agreement with Providence Sacred Heart Medical Center and Children's Hospital. The motion was seconded by Councilmember Maike. (It was noted that this is an annually renewed agreement so the Medical Center can provide maintenance services for medical equipment used by the City's Fire/EMS Department.) Council was polled; all ayes.

Mayor Higgins announced that the city's volunteer Fire Chief, Jeff Estes was recently promoted to Lieutenant at the fire station he currently works for at the City of Spokane. He was congratulated by council and staff.

MEMBERS REPORTS:

Councilmember Burton reported that he has been attending the JLUS Steering Committee meetings.

CONSENT AGENDA:

Approval of Claims and Payroll

Claim Warrants 20268 through 20298 in the amount of \$31,608.21 and Payroll Warrants 9708 through 9726 in the amount of \$115,250.70 for December 30, 2011 and Claim Warrants 20299 through 20347 in the amount of \$159,470.90 and Payroll Warrant 9727 in the amount of \$14,600.00 for January, 2012, and Firing Range Agreement with Liberty Lake Police Department were approved by motion from Councilmember Maike, second by Redell. Council polled; all ayes.

OLD BUSINESS:

Ordinance 1019; Setting the Salaries and Compensation for Appointive Officers and Employees of the City of Medical Lake for 2012: Second Reading

Councilmember Maike made a motion to approve the second reading of Ordinance 1019; Setting the Salaries and Compensation for Appointive Officers and Employees of the City of Medical Lake for 2012. Motion was seconded by Councilmember Redell. Council polled; all ayes. Attorney McMullen read by title only.

Mayor Higgins informed council that he will not be at the next regular council meeting on February 7, 2012 and asked the new Mayor Pro-Tem, Shirley Maike to run the meeting.

DISCUSSION OF ADDITIONS TO THE AGENDA:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Mayor Higgins adjourned the meeting at 7:00 pm.

Mayor John Higgins

City Clerk / Finance Director