

**City of Medical Lake**  
**Regular Council Meeting**  
S. 124 Lefevre Street, 6:30 P.M.  
February 21, 2012

Mayor Higgins called the regular meeting to order at 6:30 p.m. He thanked Mayor Pro-Tem Maike for filling in for him at the last meeting.

**Council present:**     A. J. Burton                     Shirley Maike                     Howard Jorgenson  
                              Brenda Redell                     Jeff King                         Art Kulibert  
                              Laura Parsons

**Council Absent:**     None.

**Staff present:**       Doug Ross                     Cindy McMullen

**Others present:**     Cheney Free Press reporter James Eik, 5 citizens.

**ADDITIONS/DELETIONS TO AGENDA:**

None.

**MINUTES:**

Councilmember King made a motion, seconded by Redell to approve the Regular Council Meeting Minutes for February 7, 2012. Council polled; all ayes.

**INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:**

Brandon Boeey, 1006 N. Howard and Tyler Preeo, 403 W. Silver Lake Ave. Medical Lake  
Both individuals spoke to council about the possibility of establishing a youth recreation center in Medical Lake. They gave council background information on why there is a need. They feel there needs to be a safe, supervised place kids could go to socialize, play games and possibly be tutored by EWU student volunteers. The center could also sell snacks to raise money for the High School. Tyler Preeo also asked council to reopen the skate park. There was some discussion. Councilmember Jorgenson noted that if/when the Food Bank relocates; there may be an open location for a recreation center there. Council thanked both young men for attending this meeting.

**MAYORS REPORT**

**PROCLAMATIONS, PRESENTATIONS & RECOGNITION:**

None.

**APPOINTMENTS/RESIGNATIONS:**

None.

**MEETINGS AND OTHER INFORMATION:**

Mayor Higgins reminded council that there will be a JLUS Open House in Medical Lake February 23, 2012 at 6:00 pm. in the auditorium. Councilmember Jorgenson asked Attorney McMullen if council members could attend as private citizens. The response was yes with the following reminders:

- Council members should not sit together
- Do not discuss anything pertaining to this subject with each other. It could pose a problem with the Open Public Meetings Act requirements
- Remember that council members will have to consider potential changes to the Comp Plan and development regulations
- Any comments made by a council member to the County at the JLUS Open House, need to be done as a private citizen

### **STAFF REPORT:**

Administrator Ross informed council that there will be a JLUS discussion at the March 6<sup>th</sup> council meeting.

### **Skate Park Discussion**

The question discussed with council is whether to reopen the skate park. It was council consensus to put this back on the March 20<sup>th</sup> agenda. Councilmember Redell suggested that there may be a way to use students from the High School who need community service hours to provide clean up at the park. Councilmember Jorgenson asked that the High School be made aware of this agenda item so that students who support the park will know it is being discussed. Mayor Higgins also asked Booeey and Preeo to spread the word to interested young people in town.

### **FINANCE:**

#### Pitney Bowes Global Financial Services Lease/Rental Agreement

Administrator Ross explained to council that the 5 year lease/rental on the city's postage machine and document inserter machine has expired. Finance Director McBroom, compared pricing from Pitney Bowes as well as NW Mailing and the prices from Pitney Bowes were the best. For another 5 year lease/rental agreement, the city will receive updated equipment (like the ones currently being used) and the price quote is \$891.00 per quarter which is a saving of \$910.12 annually. Pitney Bowes has a State Contract number so it is not required to call for bids. Councilmember Maike made a motion, seconded by Jorgenson to authorize the Mayor to enter into a 5 year lease/rental with Pitney Bowes Global Financial Services for an updated digital mailing system and document inserter machine. Council polled; all ayes. Councilmember Jorgenson reminded council that Finance Director McBroom will be retiring the end of August. Administrator Ross stated that the City would begin the process of contacting search firms in the next month or so.

### **PLANNING REPORT:**

Administrator Ross again stated that the JLUS Open House is scheduled in ML at city hall, in the auditorium on February 23, 2102 at 6:00 pm.

### **PARKS AND RECREATION COMMITTEE REPORT:**

#### Instructor Contract: Bonnie Carver

The Park and Recreation Department has been approached by Bonnie Carver about offering three new fitness classes in 2012. Councilmember Redell made a motion to approve the Instructor Contract with Bonnie Carver. Motion was seconded by Councilmember Maike. Council polled; all ayes. Councilmember Redell gave council an update on P&R. The new instructor, Bonnie Carver will be offering Yogafit, Boot Camp and Core on Command fitness classes. Soccer starting 3/9/12; Zumba and Karate are both going strong. Administrator Ross stated that he will be encouraging P&R committee and council to support more concerts in the park this summer. It went over well the past couple of years. Mayor Higgins reported that he will be meeting with County Commissioner French to see about possibly getting county money for park project funding. Administrator Ross also updated council on the Democratic House Budget – when balanced it may mean a loss of \$100,000 in current expense revenues if state shared revenues are cut as well as losing state liquor sale proceeds.

**PUBLIC WORKS/RECYCLING COMMITTEE REPORT:**

Councilmember Jorgenson reported that the Public Works Committee has been discussing ways to fund street repairs. The committee has asked Administrator Ross to determine how many blocks of street can be chip sealed for \$100,000. Based on that answer, the committee will consider options and funding ideas. Administrator Ross explained what chip sealing is. He told council that the city streets were originally installed without any base and that grant funding has been used to address issues with city arterial streets, but, there is no funding available for side street which are also showing wear. Jorgenson also reported that there were no major issues with equipment during winter activities.

**PUBLIC SAFETY COMMITTEE REPORT:**

No report.

**MEMBERS REPORTS:**

Councilmember Parsons thanked the young men who spoke to council at the beginning of the meeting and asked to speak with them after the meeting. Councilmember Kulibert reported that he attended a 3 hour STA Board meeting that was a recap of last year's activities. Highlights: sales tax and revenues were up and expenses were down – STA is not looking at eliminating any more routes or services. STA has settled its labor contract and has purchased a city block in the vicinity of their operations.

**CONSENT AGENDA:**

Approval of Claims and Payroll

Claim Warrants 20435 through 20482 in the amount of \$157,069.51 and Payroll Warrant 9748 in the amount of \$14,600.00 and Firing Range Agreements with WSP, Washington Department of Fish & Wildlife and U.S. Marshals Service were approved by motion from Councilmember Maike, second by Redell. Council polled; all ayes.

**OLD BUSINESS:**

**DISCUSSION OF ADDITIONS TO THE AGENDA:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

Mayor Higgins adjourned the meeting at 7:03 pm.

---

Mayor Higgins

---

City Clerk / Finance Director