

City of Medical Lake
Regular Council Meeting
S. 124 Lefevre Street, 6:30 P.M.
December 7, 2010

Mayor Higgins called the continued meeting to order at 6:30 p.m.

Council present: Brenda Redell Shirley Maike A. J. Burton
Art Kulibert

Council Absent: Howard Jorgenson, Jeff King and John Paikuli

A motion was made by Councilmember Maike to excuse Councilmember's Jorgenson, King and Paikuli from this meeting. Motion was seconded by Councilmember Redell. Council polled; all ayes.

Staff present: Cindy McMullen Pam McBroom Doug Ross

Others present: Cheney Free Press Reporter Ryan Lancaster, 1 visitor.

ADDITIONS/DELETIONS TO AGENDA:

None.

MINUTES:

None.

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:

Bob Kibling, 620 E. Golden Court – brought a complaint to council from M. L. Auto. They have had several burglaries at their property and do not feel the police department is monitoring businesses in town after midnight. Also, complaining about the speed the deputies are driving when going out of town (Graham Road area). There was discussion and Mayor Higgins asked if the owner of M.L. Auto had even filed a complaint with the police department. Administrator Ross will look into this complaint.

MAYORS REPORT

PROCLAMATIONS, PRESENTATIONS & RECOGNITION:

None.

APPOINTMENTS:

Robert Cordier; Parks and Recreation Gym Supervisor

Mayor Higgins announced that Mr. Cordier has been appointed as P&R Gym Supervisor for the upcoming basketball season. Medical Lake School District requires the city to have someone supervising the use of the school gymnasium and Cordier has done this for a couple of years now.

MEETINGS AND OTHER INFORMATION:

None.

STAFF REPORT:

West Plains Chamber of Commerce Agreement for 2011

Mayor Higgins explained. It was noted that the fee has increased over 2010 but the chamber will be doing more for the city in the upcoming year. After discussion, Councilmember Redell made a motion, seconded by Maike to approve the West Plains Chamber of Commerce Agreement for 2011. Council polled; all ayes.

Administrator Ross gave council an update on the roads and snow issues. He also informed council that the city will receive TIB money for a sidewalk project on SR902 between Stanley Street and Graham Road. Documents will be coming to council for approval.

FINANCE:

Public Hearings for 2011 Preliminary Budget: December 7, 2010 at 6:30 p.m.

Mayor Higgins opened the Preliminary Budget Hearing at 6:42 p.m. Finance Director McBroom gave an overall update of the 2011 preliminary budget. The following items were highlighted:

- Conservative estimates were done concerning revenues
- Very few changes in expenditures from last year
- No cost of living increases were given this year
- Budget reflects insurance coverage increases
- Departments that show significant change this year are:
 - Judicial – assisted listening device is being required (American National Standard)
 - Finance – increase for audit in 2011 and larger percent of Clerk/Cashier wage
 - City Hall – decrease in capital outlay – no vehicle purchase
 - PD – increase due to contract (could come in less because rent for facility/firing range not taken out)
 - Fire – decrease because no major capital outlay budgeted
 - EMS – large increase due to possible stipend increase
 - Pollution control – decrease, not aerator purchase budgeted in 2011
 - Animal Control – small increase for additional patrolling of city
 - Street Transfer – decreased by \$100,000

The Current Expense Fund is balanced but was done by dropping the 2011 Ending Fund Balance.

- Street Fund is a special revenue fund and the overall budget fluctuates depending on projects and grant money awarded for specific projects. This fund does not have many revenue sources. Since the general fund reduced the transfer to street by \$100,000, there will be no city projects (small asphalt projects) in 2011. We did receive information that we will get TIB funding for a sidewalk project on SR902 from Stanley St. to Graham Road. Will do a budget amendment to accommodate this once paperwork is finalized.
- Utility Funds which are Water/Sewer/Garbage are funded solely by fees charged for services. Not much change in water/sewer funds. Still have money built into budget for the water intertie with Spokane County and other improvements that will be needed. No garbage increase from Sunshine Disposal this year so we will not increase rates to our customers

Mayor Higgins asked for public comment. There was none. After three calls, hearing was closed at 6:49 p.m. There was some council and staff discussion.

Ordinance 1009: Setting the Salaries and Compensation for the Appointive Officers and Employees of the City of Medical Lake for 2011; First Reading

Councilmember Maike made a motion to approve the first reading of Ordinance 1009: Setting the Salaries and Compensation for the Appointive Officers and Employees of the City of Medical Lake for 2011. Motion seconded by Redell. Finance Director McBroom explained that this ordinance will have to be redone after a decision is made pertaining to the EMS stipend pay. This ordinance

has no changes from last year at this time. After discussion, Mayor called for the vote. All ayes. Attorney McMullen read by title only.

Ordinance 1010: Adopting the Final Budget for the City of Medical Lake for 2011; First Reading

Motion made by Councilmember Maike, seconded by Redell to approve the first reading of Ordinance 1010: Adopting the Final Budget for the City of Medical Lake for 2011. Council polled; three ayes (Maike, Redell and Kulibert), one nay (Burton). Motion carried. Attorney McMullen read by title only. Councilmember Burton stated that he felt the budget is a good one but is opposed to the city giving \$3,000 per year to Project Access.

Resolution 465: Approval of Amended Documents for the Flexible Benefit Plan, effective January 1, 2011

Finance Director McBroom explained that the IRS-125 Cafeteria Plan offered to employees has to be amended to comply with the Affordable Care Act 2010. After discussion, motion was made by Councilmember Maike to approve Resolution 465; amending documents for the Flexible Benefit Plan effective January 1, 2011. Motion seconded by Councilmember Redell. Council polled; all ayes.

PLANNING REPORT:

Administrator Ross reported that the Planning Consultant Contract amendment will be on the next agenda for approval.

PARKS AND RECREATION COMMITTEE REPORT:

Mayor Higgins reported on the Xmas tree lighting and Xmas movie. Very successful this year, attendance was up.

PUBLIC WORKS:

Administrator Ross had no committee report but did inform council that the annex building had a heating problem. That has been resolved.

PUBLIC SAFETY COMMITTEE REPORT:

Declare Fire Department Items Surplus and Set Method of Disposal

Councilmember Kulibert reported on the Public Safety Committee meeting. The Fire Department is requesting council declare several items surplus, a list has been presented to council. Most of these items are electronic. Everything is outdated and difficult to find parts for. Kulibert did state that he has a concern about disposing of electronic items in the trash. He asked that the method of disposal be by recycling. There are several places in Spokane that do recycling of computers, etc. Some discussion, motion was then made by Councilmember Kulibert to declare the items presented from the Fire Department as surplus and set the method of disposal as recycling or disposal. Motion seconded by Councilmember Maike. Council polled; all ayes.

MEMBERS REPORT:

None.

CONSENT AGENDA:

Approval of Claims and Payroll

Claim Warrants 18785 through 18856 in the amount of \$142,239.07; Payroll Warrants 9407 through 9431 in the amount of \$107,457.66; Firing Range Agreements with Airway Heights Police Department, Liberty Lake Police Department and Washington State Patrol; and Verde Services, Inc. 2011 Fee Schedule; Flexible Benefits Plan were approved by motion from Councilmember Maike, seconded by Redell. Council polled; all ayes.

OLD BUSINESS:

None.

DISCUSSION OF ADDITIONS TO THE AGENDA:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Mayor Higgins adjourned the meeting at 7:16 p.m.

Mayor Higgins

City Clerk / Finance Director