

**City of Medical Lake**  
**Regular Council Meeting**  
S. 124 Lefevre Street, 6:30 P.M.  
December 6, 2011

Mayor Pro-tem Burton called the regular meeting to order at 6:30 p.m.

**Council present:** A. J. Burton Art Kulibert Jeff King  
Shirley Maike Brenda Redell (arrived at 7:05 pm)  
John Paikuli

**Council Absent:** Howard Jorgenson  
Councilmember Maike made a motion, seconded by Paikuli to excuse Councilmember Jorgenson from this meeting. Council polled; all ayes.

**Staff present:** Doug Ross Cindy McMullen Pam McBroom

**Others present:** Cheney Free Press reporter James Eik, Sheriff Ozzie Knezovich and 3 visitors.

**ADDITIONS/DELETIONS TO AGENDA:**

City Administrator Ross asked that a Request from the Food Bank be added under Staff Report – IV.A.4a.

**MINUTES:**

Councilmember King made a motion, seconded by Paikuli to approve the Regular Council Meeting Minutes for November 15, 2011. Council polled; all ayes.

**INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:**

None.

**MAYORS REPORT**

**PROCLAMATIONS, PRESENTATIONS & RECOGNITION:**

None.

**APPOINTMENTS/RESIGNATIONS:**

Robert Cordier – Gym Supervisor

Mr. Cordier has returned to work as the gym supervisor for the third year. The school requires a supervisor's presence during youth basketball and adult volleyball games. The city is happy to have Cordier return for the 2012 winter sports season.

Brenda Redell – Resignation as STA Representative

Administrator Ross explained that Councilmember Redell is resigning her position as the City's STA Representative. He asked if any other councilmember would be interested in serving in her place. There was discussion. After discussion, Councilmember Maike made a motion, seconded by King to appoint Councilmember Art Kulibert as the representative to serve on the STA Board of Directors for a one year term beginning January 1, 2012. Council polled; all ayes.

## **MEETINGS AND OTHER INFORMATION:**

None.

## **STAFF REPORT:**

### Request from Food Bank

Robert Kibling, President, asked council if they would give the Food Bank a 90 day extension to finalize the sale on the Ball and Dodd Property. He explained that the Food Bank has the money for the purchase of this property but have discovered they will need between \$70 and \$100 thousand dollars for necessary repairs. During inspection it was discovered that the roof needs replaced, new plumbing and electric will need done as well as other required updates for ADA. They have talked with several banks pertaining to a loan for these repairs but will need several co-signers before a loan would be approved. The Food Bank is working on ways to get this done. After some council discussion, Councilmember Kulibert made a motion, seconded by King to approve the request from the Food Bank for a 90 day extension to finalize the sale of the Ball and Dodd property. Council polled; all ayes. It was noted that the 90 day time period will start today.

### Sheriff Ozzie Knezovich – 2011 Law Enforcement End of Year Update

Sheriff Knezovich brought council Incident Reports and Call for Service Reports for January 1 thru November 30, 2011. He explained the reports and different codes and their meanings. The past few months there has been more problems with juveniles and one thing council might want to think about is the possibility of getting a school resource officer. The deputies have been doing their best to patrol the problem areas and arrest the offenders. He wanted the council to know that there has been a lot of positive feedback from the community since the deputies have been here. The deputies assigned here are happy with their jobs. Knezovich asked if council had any questions or issues to discuss. He will be back in April 2012 for a quarterly update. It was noted that SCOPE is doing great and a very good resource to have in the city. SCOPE had a community day recently and 300 citizens attended. Bicycle helmets were given out to the attendees. There was some discussion. Knezovich thanked council for their time.

Administrator Ross polled council on their thoughts pertaining to changing to postcards for the utility bills. The new billing software upgrade will allow for a change to postcards if council would want to. There was discussion on the pros and cons. It was the consensus that it would be a good change to go to postcard bills for the utility billing system.

## **FINANCE:**

Public Hearings for 2012 Preliminary Budget: December 6, 2011 at 6:30 PM

Mayor Pro-tem Burton opened the Public Hearing for the 2012 Preliminary Budget at 7:00 pm. Finance Director McBroom gave a report on this new budget. Not a lot of changes, new budget will total \$9,362,726 if approved as presented. Some areas with changes were pointed out. After the report, Mayor Pro-tem Burton asked for public comment on the budget. There was no public testimony and after three calls Mayor Pro-tem Burton closed the public hearing at 7:06 pm.

### Ordinance No. 1017; Amending the 2011 Final Budget: First Reading

Finance Director McBroom explained that there were two unexpected changes during the year that require a budget amendment. One amendment is to the Street Fund to accommodate some roadway construction on San Salvador; Engineering for next year's SR902 Sidewalk Project and retainage that needed paid on the 2010 Prentis Street Project. There is also a change for the Garbage Fund to take care of disposal fees. After discussion Councilmember Maike made a motion to approve the first reading of Ordinance 1017; Amending the 2011 Final Budget. The motion was seconded by Councilmember Kulibert. Council polled; all ayes. Attorney McMullen then read by title only.

Ordinance No. 1018; Adopting the 2012 Final Budget: First Reading

Councilmember Maike made a motion, seconded by Paikuli to approve the First Reading of Ordinance 1018; Adopting the 2012 Final Budget. Council polled; 5 yeas (Maike, Paikuli, Kulibert, Redell and King) 1 nay (Burton). Motion carried. It was noted that Burton is opposed to one item in the budget not the whole budget. His opposition is pertaining to the fee the city designates for Project Share each year. Attorney McMullen then read by title only.

Resolution 472; Fee Setting Resolution for Utility Fees and Charges

Fee changes are being proposed for the garbage rates as well as changes to the water rates. Those changes are:

- Two pass through costs from Sunshine Disposal on garbage rates; tipping fees increases at the City of Spokane Waste to Energy Plant and yearly CPI increases. Both increases will result in an approximate 6% change in garbage rates for 2012
- The current rate for water consumption of 40,001 – 200,000 gallons is \$1.50 per thousand gallons. At 200,001 gallons and over the rate decreases to \$1.25 per thousand gallons. That tier in the water rate structure is proposed to be eliminated. If approved this will help meet the City's water conservation goals.

After discussion, Councilmember King made a motion, seconded by Maike to approve Resolution 472; Fee Setting Resolution for Utility Fees and Charges. Council polled; all ayes.

**PLANNING REPORT:**

None

**PARKS AND RECREATION COMMITTEE REPORT:**

Administrator Ross reported that the Christmas tree lighting last Friday night was the best turn out we've had since we started it. He thanked Recreation Coordinator Ashlee King for all her hard work. Ross also informed council that the city is in receipt of the Polar Plunge request for 2012. One change that will affect this event is the fact that they will be charged fees for the Volunteer Firefighters that help with the event.

**PUBLIC WORKS/RECYCLING COMMITTEE REPORT:**

The compost trailer is officially closed for the winter. Maintenance crew is prepped and ready for plowing season.

**PUBLIC SAFETY COMMITTEE REPORT:**

None.

**MEMBERS REPORTS:**

None.

**CONSENT AGENDA:**

Approval of Claims and Payroll

Claim Warrants 20117 through 20206 in the amount of \$74,918.97 and Payroll Warrants 9686 through 9704 in the amount of \$113,720.74 were approved by motion from Councilmember Maike, second by Redell. Council polled; all ayes.

**OLD BUSINESS:**

Ordinance No. 1015: Approving Amendments to the Medical Lake Comprehensive Plan Based on the 2010 Annual Review; Second Reading

Councilmember Maike made a motion, seconded by Redell to approve the second reading of Ordinance 1015: Approving Amendments to the Medical Lake Comprehensive Plan Based on the 2010 Annual Review. Council polled; all ayes. Attorney McMullen read by title only.

Ordinance No. 1016: Amending Chapter 16.07.080 of the MLMC Relating to Impact Fees; Second Reading

Councilmember Maike made a motion, seconded by Redell to approve the second reading of Ordinance 1016: Amending Chapter 16.07.080 of the MLMC Relating to Impact Fees. Council polled; all ayes. Attorney McMullen read by title only.

**DISCUSSION OF ADDITIONS TO THE AGENDA:**

None.

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

Mayor Pro-tem Burton adjourned the meeting at 7:29 pm.

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Mayor Pro-Tempore Burton

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City Clerk / Finance Director