

City of Medical Lake
Regular Council Meeting
S. 124 Lefevre Street, 6:30 P.M.
December 20, 2011

Mayor Higgins called the regular meeting to order at 6:30 p.m.

Council present: A. J. Burton Art Kulibert Jeff King
 Shirley Maike Howard Jorgenson John Paikuli

Council Absent: Brenda Redell
Councilmember Maike made a motion, seconded by Paikuli to excuse Councilmember Redell from this meeting. Council polled; all ayes.

Staff present: Doug Ross Cindy McMullen Pam McBroom Jeff Estes
 Ellen Fender

Others present: Cheney Free Press reporter James Eik and 3 visitors.

ADDITIONS/DELETIONS TO AGENDA:

None.

MINUTES:

Councilmember Paikuli made a motion, seconded by Maike to approve the Regular Council Meeting Minutes for December 6, 2011. Council polled; all ayes.

INTERESTED CITIZENS: AUDIENCE REQUESTS AND COMMENTS:

None.

MAYORS REPORT

PROCLAMATIONS, PRESENTATIONS & RECOGNITION:

None.

APPOINTMENTS/RESIGNATIONS:

Trent Hamilton – Volunteer Firefighter

Chief Estes gave background information on Mr. Hamilton and introduced him to council and staff.

Chief Estes reported that the Fire Association will be going around town playing Christmas Music for 3 days prior to Christmas. The association built the sleigh being used. Also, Santa will be handing out candy canes to the children.

Appoint an alternate STA Board Representative

Mayor Higgins explained that Spokane Transit sent a letter requesting the City appoint an alternate member from the small cities in the PTBA (Public Transportation Benefit Area) to attend STA Board meetings if or when the Medical Lake appointee is unable to attend. Higgins reported that

Pat Rushing, Mayor of Airway Heights had offered to be the alternate. Councilmember Maike made a motion, seconded by Jorgenson to appoint Pat Rushing, Mayor of Airway Heights as the alternate representative to serve on the STA Board of Directors. Council polled; all ayes.

Cancellation of January 3, 2012 Council Meeting

Administrator Ross explained to council that since the New Year Holiday was on Sunday, City Hall would be closed on Monday the 2nd of January and it is difficult to get all necessary bills, etc. prepared for the meeting on January 3rd. Councilmember Jorgenson made a motion, seconded by Maike to cancel the January 3, 2012 Regular Council Meeting. Council polled; all ayes. Next Regular Meeting will be January 17, 2012.

MEETINGS AND OTHER INFORMATION:

None.

STAFF REPORT:

Administrator Ross updated council on a shooting that was reported on the news pertaining to a Medical Lake resident. The incident did not actually involve anyone from Medical Lake; it just happened that the person involved had the same name as a Medical Lake resident.

FINANCE:

Public Hearings for 2012 Final Budget: December 20, 2011 at 6:30 PM

Mayor Higgins opened the Public Hearing for the 2012 Final Budget at 6:42 pm. Finance Director McBroom gave a brief overview. New budget will total \$9,362,726 if approved as presented. After the report, Mayor Higgins asked for public testimony/comment on the budget. There was no public testimony and after three calls Mayor Higgins closed the public hearing at 6:45 pm.

Ordinance No. 1019; Setting the Salaries and Compensation for Appointive Officers and Employees of the City of Medical Lake for 2012: First Reading

This ordinance is standard procedure during the budget cycle each year. There are no proposed changes to any salaries for 2012. A new section was added to the ordinance. That is Section 10 – Volunteer Firefighter/EMS Pay. Councilmember Maike made a motion to approve the first reading of Ordinance 1019; Setting the Salaries and Compensation for Appointive Officers and Employees of the City of Medical Lake for 2012. The motion was seconded by Councilmember Jorgenson. Council polled; all ayes. Attorney McMullen then read by title only.

Resolution 473; Fee Setting Resolution for Administrative Fees and Charges

Administrative Fee changes are being proposed for the following:

- Language under Special Events to clarify the charge of \$10 per requested Firefighter/EMT;
- New language under Recreation Activity Fees stating that the listed fees do not include applicable sales tax. The City is now required to charge sales tax on certain activity fees;
- An increase in the Firing Range Fee to \$25 per hour. The increase reflects the need to start generating more revenue from the range to help pay for possible clean up at a later date;

After discussion, Councilmember Maike made a motion, seconded by Jorgenson to approve Resolution 473; Fee Setting Resolution for Administrative Fees and Charges. Council polled; all ayes.

2011 Line Item Adjustments - #11-01 LIA through #11-13 LIA

Line item adjustments are done annually to move funds from one line item of a department to another within the same department budget. These adjustments do not affect the overall budgeted amount of each fund. They are “housekeeping” items only. Councilmember Maike made a motion,

seconded by Burton to approve Line Item Adjustments #11-01 LIA through #11-13 LIA. Council polled; all ayes.

PLANNING REPORT:

Administrator Ross reminded council that Chapter Seven (proposed changes) of the Comp Plan were included in council packet information for their review. This item will come back to council for discussion and approval.

PARKS AND RECREATION COMMITTEE REPORT:

None.

PUBLIC WORKS/RECYCLING COMMITTEE REPORT:

None.

PUBLIC SAFETY COMMITTEE REPORT:

None.

MEMBERS REPORTS:

Councilmember Paikuli thanked council and staff for the good experience he had during his four year term on the council. His term ends on December 31, 2011. Mayor Higgins also thanked Paikuli for his efforts during his term.

CONSENT AGENDA:

Approval of Claims and Payroll

Claim Warrants 20209 through 20267 in the amount of \$168,686.77 and Payroll Warrant 9705 in the amount of \$14,600.00 were approved by motion from Councilmember Maike, second by King. Council polled; all ayes.

OLD BUSINESS:

Ordinance 1017; Amending the 2011 Final Budget: Second Reading

Councilmember Maike made a motion to approve the second reading of Ordinance 1017; Amending the 2011 Final Budget. Motion was seconded by King. Council polled; all ayes. Attorney McMullen read by title only.

Ordinance No. 1018; Adopting the 2012 Final Budget: Second Reading

Councilmember Maike made a motion, seconded by Paikuli to approve the Second Reading of Ordinance 1018; Adopting the 2012 Final Budget. Council polled; all ayes. Attorney McMullen then read by title only.

Since this is the last meeting of 2011 – Councilmembers Jorgenson and Kulibert were given the Oath of Office for their upcoming terms as council members. Howard Jorgenson has been elected to serve another 4 year term for Council Position No. 5 and Art Kulibert has been elected to serve another 4 year term for Council Position No. 7. Laura Parsons has been elected to serve a 4 year term for Council Position No. 6 and will be sworn in at City Hall prior to the end of the year.

DISCUSSION OF ADDITIONS TO THE AGENDA:

None.

EXECUTIVE SESSION:

None.

ADJOURNMENT:

Mayor Higgins adjourned the meeting at 6:55 pm.

Mayor Pro-Tempore Burton

City Clerk / Finance Director